

**BEAUFORT COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
November 4, 2022**

The Beaufort County Community College Board of Trustees met for a Special Called Meeting on Tuesday, November 4, 2022 at 9:00 a.m. at River Forest Manor, 738 W. Main Street, Belhaven, NC. A link to the complete Board agenda packet was accessible on the BCCC website.

**BOARD MEMBERS PRESENT**

Col. Kathleen Simpson, Chair  
Julia Lodge  
Laurel Paramore  
John Rodman  
Wali Saleem  
Marya Shavender  
Mitchell St. Clair, Sr.  
Dr. Laura Staton  
Jaques Williams, SGA President

**BOARD MEMBERS ABSENT**

Teresa Canady  
Jim Chrisman  
Archie Griffin  
Linda West

The following staff members were present: Dr. David Loope, President; Mr. Mark Nelson, Vice President of Administrative Services; Dr. Lisa Hill, Vice President of Academic Affairs; Dr. LaTonya Nixon, Vice President of Student Services; Dr. Stacey Gerard, Vice President of Continuing Education; Ms. Serena Sullivan, Vice President of Institutional Advancement; Dr. Kim Mullis, Dean of Institutional Effectiveness; Ms. Susan Hodges, Acting Administrative Assistant to the Board of Trustees.

Col. Kathy Simpson, Chair of the Board of Trustees, called the meeting to order at 9:00 a.m.

**PRAYER**

Col. Kathy Simpson called on Ms. Shavender to lead with prayer.

**MISSION STATEMENT/ETHICS AWARENESS**

Col. Simpson called attention to the Mission Statement of the College. In compliance with the N.C. State Ethics Commission's directive, Col. Simpson read the Ethics Awareness and Conflict of Interest Reminder. Col. Simpson called for any conflicts of interest. She stated that no conflicts of interest were identified.

## APPROVAL OF THE AGENDA

Col. Simpson directed attention to the agenda and called for corrections and/or additions to the agenda. There were no corrections or additions. Col. Simpson called for a motion to approve the agenda as presented. Ms. Shavender made the motion to approve the agenda as presented. Mr. Saleem seconded, and all were in favor.

## NEW BUSINESS

### **Approval of Policy 3.31 Beaufort Promise Scholarship**

Col. Simpson called on Dr. Loope to discuss Policy 3.31 Beaufort Promise Scholarship. Dr. Loope advised the Board of Trustees that the parameters of the program need to be adjusted, as federal funds will be running out by the end of Spring 2023 semester. The Beaufort Promise Scholarship is a “last-dollar” scholarship program, which means that after the College expends all federal and state financial aid for which a student is eligible, Beaufort Promise will cover the remaining tuition and fees for a maximum of six consecutive semesters for credit programs or three consecutive semesters for non-credit programs. The College will not cover summer session tuition and fees through Beaufort Promise.

Beaufort County will cover Beaufort Promise Scholarships for Beaufort County residents who are United States citizens through at least May 2026. The College Foundation or other sources will cover Beaufort Promise Scholarships for students who are residents of Hyde, Tyrrell, and Washington Counties and, to the extent possible, non-citizens who are residents of Beaufort County.

Previously the Beaufort Promise Scholarship program was managed with a procedure only. However, the College has received new funding from the Beaufort County Commissioners which will compensate for the exhausted federal funds, and a formally adopted policy is needed.

Mr. St. Clair made a motion to approve Policy 3.31 Beaufort Promise Scholarship. Ms. Paramore seconded, and all were in favor. The motion passed with unanimous consent.

### **Approval of Policy 3.22 Fees and Refunds - Revision**

Col. Simpson called on Dr. Loope to discuss the proposed revision to Policy 3.22 Fees and Refunds. Dr. Loope asked Mr. Nelson to explain the proposed changes to the policy. The first change is to update the State code that is referenced in the policy to the State Board of Community College Code 1E SBCCC.900.1 Curriculum Tuition Refunds, as the previously referenced code has been rescinded. In addition, Mr. Nelson explained that administration has been running into issues when residency determinations are made after the semester has already started, and specifically after the 10% point. The following term is being added to clarify how these fees and refunds will be managed: *“If a final residency determination status date is validated after the 10 percent point of the course section or academic term, whether to “in state” or to “out of state”, the College shall apply the new tuition determination to the following term.*

Ms. Shavender made a motion to approve the revision of Policy 3.22 Fees and Refunds. Mr. Saleem seconded, and all were in favor. The motion passed with unanimous consent.

Col. Simpson reported to the Trustees that she and Dr. Loope attended the National Conference for the Association of Community College Trustees in New York City on October 26-29. She stated that she will present more information from the conference at the February meeting.

Col. Simpson expressed her shock at the sudden passing of Cornell McGill last month and expressed both amazement and deep appreciation for the 40 years that he served on the BCCC Board of Trustees. Col. Simpson discussed that she would love to see the Board of Trustees fund a scholarship through the foundation in his memory. Dr. Loope and Ms. Lodge also suggested the possibility of adding a plaque in his honor in the Board Room.

### ADJOURNMENT

Having no other business, Col. Simpson called for a motion to adjourn. Ms. Paramore made the motion to adjourn. Mr. St. Clair seconded, and all were in favor. Col. Simpson adjourned the meeting at 9:28 a.m.

### NEXT BOARD MEETING

The next regular scheduled Board of Trustees meeting will be Tuesday, February 7, 2023.

Respectfully Submitted,

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Col. Kathleen Simpson  
Chair

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David R. Loope, Ed.D.  
President

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Date