

Procedure 3.2201

Fees and Expenses Procedure

Curriculum

The College receives financial support from local, state, and federal sources, allowing each student an educational opportunity at minimum cost. Tuition rates are set by the North Carolina General Assembly and the State Board of Community Colleges, and other fees are established by the Board of Trustees of the College. The total expense consists of tuition, student activity fee, textbooks, technical fee, supplies and materials, uniforms, and malpractice insurance, if applicable. The cost of textbooks, supplies and materials, and uniforms varies according to the curriculum. All tuition and fees must be paid in full on registration day. Students who will be attending school on a scholarship or are being assisted by a private individual, company, club, or state agency should consult the section on College Expenses Paid By Outside Agencies to determine the information that must be furnished to the Business Office prior to registration. Students who are in need of financial assistance should consult the section on Financial Aid. The tuition schedule and all other fees are explained below.

Tuition

All students are charged tuition and fees according to the [BCCC Tuition and Fees Schedule](#). These rates are subject to change by action of the General Assembly.

Student Activity Fee

The Student Activity Fee is based upon the number of credit hours for which a student is enrolled. See [BCCC Tuition and Fees Schedule](#). The funds collected by the activity fee are used to support social and athletic functions, special academic projects, cultural events, clubs, health- and diversity- related activities, accident insurance, graduation, and other student related activities.

Technology Fee

The Curriculum technology fee is based upon the number of credit hours for which a student is enrolled. See [BCCC Tuition and Fees Schedule](#). The funds collected by the technology fee are used to support the cost associated with technology initiatives on our campus including computer labs, student email, and other related student technology initiatives.

Graduation Fee

The graduation fee covers the costs of the diploma or degree, cap and gown, and other graduation expenses. In order for a student to receive a diploma or degree and/or attend the graduation ceremony, the student must apply for graduation and pay the graduation fee. The graduation fee will be due and payable to the Business Office once a student has applied for graduation. The student should be sure he/she is eligible to graduate

before applying.

Textbooks and Supplies

The cost of textbooks and supplies are not included in tuition and fees and varies according to the curriculum but averages about \$300 per semester for a full-time student. Textbooks may be purchased from the bookstore on campus.

Uniforms

Uniforms are necessary for the Associate Degree Nursing, Nursing Assistant, Medical Laboratory Technology, Practical Nursing, Cosmetology, and BLET programs. Uniforms are purchased by the student.

Malpractice Insurance

Students enrolled in Associate Degree Nursing, Human Services Technology, Practical Nursing, Nurse Aide, Emergency Medical Tech, or Medical Laboratory Technology must purchase malpractice insurance. The Student Liability Insurance Program provides coverage at a minimum cost and is available through the College.

Continuing Education

The College receives financial support from local, state, and federal sources, allowing each student an educational opportunity at minimum cost. Registration fees are set by the North Carolina General Assembly and the State Board of Community Colleges, and other fees are established by the Board of Trustees of the College. The total expense consists of registration fees and course fees. The cost of textbooks, supplies and materials, and uniforms varies according to the course. Registration and course fees must be paid in full at time of registration.

Registration Fees

All students are charged registration and course fees according to the [Continuing Education Registration and Fee Schedule](#). These rates are subject to change by action of the General Assembly. Self-supporting course fees may vary but are calculated according to the Self-Supporting Policy and Procedure.

Textbooks and Supplies

The cost of textbooks and supplies are not included in registration and course fees and varies according to the continuing education class. Textbooks may be purchased from the college Bookstore. Textbooks and supplies are purchased by the student.

Uniforms

Uniforms are necessary for some continuing education programs. Uniforms are purchased by the student.

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High School Equivalency Graduation Fee

The graduation fee covers the costs of the diploma or degree, cap and gown, and other graduation expenses. In order for a student to receive a certificate and attend the graduation ceremony, the student must apply for graduation and pay the graduation fee. The graduation fee will be due and payable to the Business Office once a student has applied for graduation. The student should be sure he/she is eligible to graduate before applying. Students earning their High School Equivalency in the College and Career Readiness program may participate in graduation.

References

Legal References: *Enter legal references here*

Cross References: [Fees and Refunds Policy](#), [Self-Support Policy](#), [Self-Support Procedure](#)

History

Leadership Council Review/Approval Dates: *Enter date(s) here*

Senior Staff Review/Approval Dates: 04/11/2016, 05/09/2016

Board of Trustees Review/Approval Dates: *Enter date(s) here*

Implementation Dates: *Enter date(s) here*