

## BCCC PROJECTED LMS TRANSITION TIMELINE

Platform	Fall 2009	Spring 2010	Summer 2010	Fall 2010	Spring 2011	Summer 2011	Fall 2011
BB	<p>Upgrade to BB 9.05</p> <p>Offer 4 training sessions</p>	Use BB 9.05 for online courses	Use most current version of BB for online courses	Use most current version of BB for online courses	Use BB for online courses	<b>BB contract expires June 30, 2011</b> (dependent on NCCCS)	
Moodle	<p><b>Pilot Environment</b></p> <p>Plan for test/training options for LMS admin. &amp; network admin.</p>	<p>Plan for test/training options for LMS admin. &amp; network admin.</p> <p>Generate feedback, implement continuous improvement strategies</p>	<p>Begin Moodle Training</p> <p>*Target 5-10 instructors</p> <p>Issue instructors a sandbox course.</p> <p>Create support for students</p>	<p><b>Production Environ.</b></p> <p>Continue Moodle Training</p> <p>Target additional instructors.</p> <p>Offer at least 5 courses in Moodle.</p> <p>Create support for students</p>	<p>Complete training and complete migration to Moodle (dependent on BB contract renewal)</p>	Fully functional with Moodle (dependent on BB contract renewal)	Fully functional with Moodle (dependent on BB contract renewal)

\* Targeted Instructors: Whiting Toler, Lisa Boyd, Laura Gipson, Carrie Peed, Kristy Christemberry, Sandy McFadden, Penny Sermons.

*Migration to Moodle requires considerable time, funding, and resources. Migration disrupts existing processes, systems, and people. Comprehensive planning must precede implementation. Both BB and Moodle CMS solutions must be operating at production levels simultaneously throughout the transition period. This requires additional funding. Open sources cost savings won't be realized until transition is complete and the college supporting only one CMS. Migration away from an established, mission –critical application is a serious undertaking. Every aspect of training, support, and instructional methodology, as well as application and finance is affected. (Open Source Collaborative: [Moodle Assessment Report Executive Summary](#)) [Other Key Reports](#).*

### Migration Strategies

Case studies indicated that migration strategies are composed of the following steps:

1. Create a leadership team charged with creating a migration plan and oversee its implementation. This team would generally consist of IT and distance learning staff, academic leadership, representatives from the business office, and skilled instructors.
2. Establish first a pilot and then production Moodle environments.
3. Develop orientation and training resources for instructors.
4. Enroll early adopters for using Moodle in classroom instruction.
5. Phase in instructors from each department.
6. Generate feedback, performance measures and assessment resources to measure progress and success.
7. Create orientation and support resources for students.
8. Select a transition period.

9. Implement the plan and include continuous improvement strategies.