



**Beaufort County Community College
Digital Content Publication Release & Submission Form**

Date: _____

Print Name: _____

Email Address: _____

Phone: _____

Course/Section: _____

Semester taught: _____

Submission Date: _____

I (We), the undersigned individual(s), hereby grant Beaufort County Community College (“BCCC”), the perpetual, non-exclusive, royalty-free right and license to:

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What format is your content? *(Check appropriate format)*

- VHS
- Digital Video tape
- Already encoded file (.rm, .wmv, .wma, .avi, .mov, etc.)
- Audio Cassette
- DVD/CD Rom
- Media developed by the BCCC Media Center
- Raw video footage
- Wave file (Podcast)
- Blog
- YouTube
- Wiki
- other

Media Information: (if applicable)

Clip title: _____

Date recorded: _____

Total Running Time: _____

File size: _____

I have read and agreed to the terms specified in the Digital Content Publication Policy and the Digital Content Publication Release/Submission Form.

Sign full name: _____

Date: _____

Division chair signature: _____

For Office Use Only

Date published: _____

Published for use on: Blackboard _____ Web _____ Media Server _____

Link address: _____

Special instructions: _____
