

Steps to Apply for Admission to Beaufort County Community College

1. COMPLETE AN APPLICATION FOR ADMISSION

- Complete an application for admission and return it to the BCCC Admissions Office. Students may also complete the application online at www.beaufortccc.edu.

To be eligible to register for classes at BCCC, a student must have ALL required admissions documents on file in the Admissions Office. These documents may include an official high school transcript or GED scores, college placement test or SAT scores, and college transcripts. In order to obtain transfer credit evaluations, students may be required to supply the Admissions Office with the appropriate course descriptions or college catalogs. Student copies, photocopies, and faxes of transcripts are not considered official. College transcripts must have **regional accreditation** in order to receive transfer credit. In order to receive transfer credit evaluations before registration, it is recommended that official transcripts and course descriptions (if requested) be on file in the Admissions Office at least three weeks prior to registration.

2. APPLY FOR FINANCIAL AID

- Complete your Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov.
- To insure availability of funds, admission files must be completed three weeks prior to registration. **NOTE:** You can still apply for financial aid after the recommended deadline, but you are not guaranteed to receive aid in time to pay for that term's classes. If the financial aid process is not completed prior to the date tuition and fees are due, you will be liable for the cost. If you have questions regarding the financial aid process, please call the BCCC Financial Aid Office at 252-940-6222.
- To be eligible to receive financial aid at BCCC, a student must have all required admissions documents on file in the Admissions Office. These documents may include a completed application for admission, an official high school transcript or GED scores, and official college transcripts.

3. TAKE COLLEGE PLACEMENT TEST

Placement testing is mandatory for all students taking curriculum level courses with a developmental prerequisite. It is important that you prepare for the placement test since your scores will determine your placement into either college-level or preparatory course work. A placement test study guide is available online at <http://www.beaufortccc.edu/stdserve/Testing/testing.htm>. After taking the placement test, you will receive your test scores and be assigned an academic advisor.

Placement testing may be waived under the following conditions:

- The student receives transfer credit for appropriate developmental course work.
- The student receives transfer credit for ENG 111 and the first required curriculum mathematics course.
- The student has taken the SAT with Critical Reading, Mathematics, and Writing scores at or above 450 each or the ACT with a composite score of 18 or higher.
- The student holds an associate's degree or higher from a regionally accredited institution in which English was the language of instruction.

Placement test, SAT, and ACT scores are valid for five (5) years from the date of the test. Students may retest twice within a calendar year on all or part of the placement tests. To make an appointment for placement testing, please call 252-940-6237.