

Procedure 1.0201

Solicitation Procedure

Money solicited and/or collected from students and/or employees without prior approval of the president or his/her designee is prohibited.

This is not meant to include coffee funds, flower funds, wedding or maternity gifts, or faculty parties that are on a volunteer basis.

The College Foundation and United Way fund drives are approved by the president and senior staff.

Other prohibited forms of solicitation, include, but are not limited to:

- Placing flyers on vehicles;
- Door to door sales (non-campus sanctioned groups);
- Raffle or gaming tickets not marketed as a donation;
- Soliciting (for profit) goods/services on college bulletin boards.

References

Legal References: *Enter legal references here*

SACSCOC References: 3.2.12. Fund Raising Activities

Cross References: [Solicitation Policy](#)

History

Senior Staff Review/Approval Dates: 5/2/16

Board of Trustees Review/Approval Dates: *Enter date(s) here*

Implementation Dates: *Enter date(s) here*