

## Procedure 10.0401

### Ambassador Program Procedure

Beaufort County Community College (BCCC) students are nominated by faculty or staff for the ambassador program through the Foundation office and by submission of an official application. Finalists will be determined through an interview process and notified of the results. The criteria for each candidate are as follows:

- Shall have completed at least one semester of coursework at BCCC.
- Shall have an overall GPA of 3.0 or higher at time of nomination.
- Shall have demonstrated a high level of commitment to the College.
- Shall exude a professional presence and outgoing personality.
- Shall demonstrate a competent level of verbal communication and presentation skills.
- Shall be able to communicate and maintain a positive image for BCCC at all times.
- Shall not have a felony conviction.
- Shall not participate in the ambassador program for more than four semesters.

Ambassadors will meet and maintain the following guidelines:

- Maintain a GPA of 2.5 or higher each semester the student serves as an ambassador.
- Forego any political activities while representing the college.
- Maintain a professional presence and outgoing personality.
- Represent the College in a positive manner at all times.
- Maintain a felony free record.

Ambassadors receive a number of benefits from participation as described below.

Ambassadors receive compensation in the form of tuition reimbursement and will be provided with collegiate attire to distinguish them as official college representatives.

Each ambassador is asked to participate in at least 12 events for the fall semester and 10 events for the spring semester. At the end of each semester a tuition reimbursement check will be mailed to the address on file with the financial aid office. Provided that the ambassador participates in at least 50% of the required events per semester, they will receive a tuition reimbursement check. The reimbursement check will be prorated on the percentage of required events the ambassador participated in for the semester.

Ambassadors selected from the Early College High School and/or dual enrollment will receive a check at the end of each semester they serve as an ambassador. The check will be paid equivalent to the cost of the course(s) taken as if the student paid for their courses up to a maximum of 12 credit hours. At the end of each semester, the check will be mailed to the address on file with the Financial Aid Office. Provided that the ambassador participates in at least 50% of the required events per semester, they will receive a check. The check will be prorated on the percentage of required events the ambassador participated in for the semester.

## Procedure

If at any time the ambassador's participation level at the end of a semester is less than 50% of the required events, the ambassador will be dismissed from the program and is not permitted to be nominated again.

Collegiate attire is provided at no cost to the ambassador. The ambassador may keep the attire after their term of service is successfully completed.

An egregious act committed by an ambassador will be subject to review by the Foundation's Executive Board and may result in immediate termination from the program.

### References

**Legal References:** *Enter legal references here*

**SACSCOC References:** 2.10

**Cross References:** [Ambassador Program Policy](#)

### History

**Senior Staff Review/Approval Dates:** 5/2/16, 1/23/18

**Board of Trustees Review/Approval Dates:** *Enter date(s) here*

**Implementation Dates:** *Enter date(s) here*