

Procedure 2.0501

Delegation of Authority to the College President Procedure

The president is empowered to reasonably interpret Board policy. In situations where there is no Board policy direction, the president shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the president to inform the Board of such action and to recommend written Board policy if one is required.

The president is expected to perform the duties contained in the president's job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions.

The job description and goals and objectives for performance shall be developed by the Board in consultation with the president.

The president shall ensure compliance with all relevant laws and regulations, and that required reports are submitted in timely fashion.

The president shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for information shall be met if, in the opinion of the president, they are not unduly burdensome or disruptive to College operations. Written information provided to any trustee shall be provided to all trustees.

The president shall endeavor to keep all board members informed on all matters of importance to the College.

The president shall act as the professional advisor to the Board in policy.

The president shall issue a directive delegating authority to his/her staff in his/her absence or as needed.

References

Legal References: SBCCC 1B SBCC300.1, 1B SBCC300.2, NCACCT – Building Student Success: Roles, Responsibilities, Relationships –president's Job Description; Admin Procedure 2430 Delegation of Authority to the president's Staff; 1C SBCCC 200.94

SACSCOC References: 3.2.1 and 3.2.2

Cross References: [Delegation of Authority to the College President Policy](#)

History

Senior Staff Review/Approval Dates: 05/09/2016

Board of Trustees Review/Approval Dates: *Enter date(s) here*

Implementation Dates: *Enter date(s) here*

