

Procedure 3.2505

Veterans Advising Procedure

The Veterans Administration places additional responsibilities on the faculty advisor. Advisors must be aware of the basic regulations which govern the students' educational entitlement. The veteran advisor in the Financial Aid Office is at the disposal of each advisor for information or assistance.

- A veteran must carry at least 12 credit hours in order to receive full-time educational benefits for that semester. Three-quarter or one-half time classifications are also available to veterans pursuing less than a full-time schedule. To qualify for three-quarter time benefits a veteran must carry at least 9 credit hours. To qualify for one-half time benefits, a veteran must carry at least 6 credit hours.
- The monthly amount of educational assistance available to a veteran is conditional upon, among other things, an individual's enrollment status, program of study and number of dependent(s). The current table of monthly educational assistance rates can be requested from the Veterans Officer.
- If a veteran receives a grade of "F", he/she can repeat the course one additional time at VA expense.
- Courses which veterans have passed cannot be retaken at VA expense.
- Veterans enrolled in miscellaneous courses that do not lead to an approved educational, professional, and/or vocational objective are considered to be enrolled for self-improvement purposes and cannot be certified for VA educational benefits.
- Veterans must maintain satisfactory academic progress in order to receive VA educational benefits. It is important that accurate academic records be kept in order to evaluate the progress of advisees.
- Benefits are not authorized for classes in which non-punitive grades are assigned.
- So that compliance with VA regulations may be realized by the Veterans Officer, instructors must submit the applicable forms when the veteran violates policies outlined in the school catalogue.
- The College may be held liable for payments to veterans which are not in keeping with VA regulations.
- Any questions concerning veterans or VA regulations should be referred to the Veterans Officer in Student Services.

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References

Legal References: *Enter legal references here*

SACSCOC References: *Enter SACSCOC references here*

Cross References: [Academic Support Services Policy](#)

History

Senior Staff Review/Approval Dates: 6/3/14

Board of Trustees Review/Approval Dates: 6/3/14

Implementation Dates: *Enter date(s) here*