

## Procedure 3.2506

### Financial Aid Advising Procedure

Advisors should be aware of the basic regulations which govern the students' financial aid entitlement. Some are detailed on the following page; however, the Office of Financial Aid is at the disposal of each advisor for information and assistance.

1. A financial aid recipient must be enrolled in a program of study leading to a degree or diploma.
2. The amount of educational assistance available per semester is conditional upon, among other things, an individual's need as determined by the Free Application for Federal Student Aid, the student's enrollment status and program of study.
3. Accurate academic records must be kept in order to evaluate the progress of financial aid recipients.

Financial Aid recipients must maintain satisfactory academic progress in order to receive student aid.

A financial aid recipient who is placed on academic probation for one semester must show academic progress at the end of the next semester or student aid will be terminated because of unsatisfactory progress.

4. Courses for which a student has not successfully completed may be repeated once.
5. Students enrolled in miscellaneous courses that do not lead to an approved educational, professional, or vocational objective are considered to be enrolled for self-improvement purposes and cannot receive financial aid.
6. Financial aid is not available for audited courses.
7. Additional information, including kinds of programs and the application and award process, etc., are included in the BCCC catalog and *The Student Guide* published by the federal government.

Questions concerning financial aid recipients or financial aid regulations should be referred to the Financial Aid Office.

### References

**Legal References:** *Enter legal references here*

Procedure

**SACSCOC References:** *Enter SACSCOC references here*

**Cross References:** [Academic Support Services Policy](#)

**History**

**Senior Staff Review/Approval Dates:** 6/5/15

**Board of Trustees Review/Approval Dates:** 6/5/15

**Implementation Dates:** *Enter date(s) here*

