

Procedure 4.0702

Local Current and Capital Funds Procedure

County funds are expended almost exclusively for the operation and maintenance of the physical plant. The Vice President of Administrative Services prepares this request with consultation from the President and other senior staff. Renovation needs, facility or room changes and other maintenance items are to be shared with the Dean or and the Vice President of Administrative Services by February 15th each year for consideration and inclusion in the local budget request. The Finance Committee of the Board of Trustees meets to review and approve the local budget request before it is submitted to the County Commissioners for funding.

References

Legal References: *Enter legal references here*

SACSCOC References: *Enter SACSCOC references here*

Cross References:

- [Budget Policy](#)
- [Budgeting Procedure](#)
- [Institutional Budgets Procedure](#)
- [State Current and State Equipment Funds Procedure](#)

History

Senior Staff Review/Approval Dates: *11/6/13*

Board of Trustees Review/Approval Dates: *Enter date(s) here*

Implementation Dates: *Enter date(s) here*