

**BEAUFORT COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
August 2, 2022**

The Beaufort County Community College Board of Trustees met on Tuesday, August 2, 2022 at 5:00 p.m. in the Board Room of Building 10. A link to the complete Board agenda packet was accessible on the BCCC website.

BOARD MEMBERS PRESENT

Col. Kathleen Simpson, Interim Chair
Teresa Canady
Jim Chrisman
Julia Lodge
Cornell McGill
Laurel Paramore
John Rodman
Wali Saleem
Marya Shavender
Mitchell St. Clair, Sr.
Dr. Laura Staton
Linda West (By Teams)
Jaques Williams, SGA President

BOARD MEMBERS ABSENT

Archie Griffin

The following staff members were present: Dr. David Loope, President; Mr. Mark Nelson, Vice President of Administrative Services; Dr. Lisa Hill, Vice President of Academic Affairs; Dr. LaTonya Nixon, Vice President of Student Services; Dr. Stacey Gerard, Vice President of Continuing Education; Ms. Serena Sullivan, Vice President of Institutional Advancement; Mr. Ben Morris, Dean of Business and Public Services; Ms. Samantha Spencer, Dean of Arts and Sciences; Dr. Kimberly Mullis, Dean of Institutional Effectiveness; Mr. Attila Nemeecz, Coordinator for Marketing and Public Relations; Ms. Kim Moulden, Chair of Faculty Senate; Ms. Anita Purser, Student Engagement Coordinator; Ms. Susan Pendergrass, Administrative Assistant to the Vice President of Academics; and Ms. Susan Hodges, Acting Administrative Assistant to the Board of Trustees. Also, in attendance: Ms. Rane Singleton, Esq., legal counsel; Adam Harp, BCCC Ambassador; and Brandi Keehnle, BCCC Ambassador.

Col. Kathy Simpson, Interim Chair of the Board of Trustees, called the meeting to order at 7:00 p.m.

PRAYER

Col. Kathy Simpson called on Ms. Canady to lead with prayer.

MISSION STATEMENT/ETHICS AWARENESS

Col. Simpson called attention to the Mission Statement of the College. In compliance with the N.C. State Ethics Commission's directive, Col. Simpson read the Ethics Awareness and Conflict of Interest Reminder. Col. Simpson called for any conflicts of interest. She stated that no conflicts of interest were identified.

APPROVAL OF THE AGENDA

Col. Simpson directed attention to the agenda and called for corrections and/or additions to the agenda. Col. Simpson requested the addition of a closed session to the agenda pursuant to **N.C.G.S. 143-318.11 (a)(1)** To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, **(3)** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege and **(6)** Personnel. Col. Simpson called for a motion to approve the agenda as amended. Dr. Staton made the motion to approve the agenda as amended. Ms. Shavender seconded, and all were in favor.

INTRODUCTION OF MR. JAQUES WILLIAMS, SGA PRESIDENT

Col. Simpson reintroduced Mr. Jaques Williams. Mr. Williams is the new Student Government Association (SGA) President for academic year 22-23 and was affirmed as an ex officio member of the BCCC Board of Trustees at the special called meeting on July 12, 2022. Mr. Williams attended BCCC as a dual enrolled student and will be attending as a traditional student beginning Fall semester.

EXECUTIVE COMMITTEE

Col. Simpson stated that the Executive Committee met after the Special Called meeting on July 12, 2022 to discuss a proposed slate of officers for the upcoming year. Col. Simpson said the Executive Committee recommends the following slate of officers for July 1, 2022 – June 30, 2023: Col. Kathleen Simpson, Chair; Mr. Wali Saleem, Vice Chair; Dr. David Loope, Secretary; and Ms. Teresa Canady, Chaplain. Col. Simpson provided the opportunity for other nominations. Hearing none, she called for a motion for each position. Mr. Chrisman made the motion to approve Col. Kathleen Simpson as Chair of the Board of Trustees. Mr. St. Clair seconded, and all were in favor. Mr. Chrisman made the motion to approve Mr. Wali Saleem as Vice Chair of the Board of Trustees. Mr. St. Clair seconded, and all were in favor. Mr. Chrisman made the motion to approve Dr. David Loope as Secretary of the Board of Trustees. Mr. McGill seconded, and all were in favor. Mr. Chrisman made the motion to approve Ms. Teresa Canady as Chaplain of the Board of Trustees. Ms. Shavender seconded, and all were in favor. The slate of officers for the FY 2022- 2023 was approved as presented.

INTRODUCTION OF AMBASSADORS

Col. Simpson called on Ms. Serena Sullivan to introduce Adam Harp and Brandi Keehnle who will be serving as Ambassadors for the 2022-2023 academic year. Mr. Harp and Ms. Keehnle gave the Board a brief commentary about their backgrounds and future goals. Col. Simpson welcomed the Ambassadors on behalf of the Board of Trustees.

APPROVAL OF MINUTES

Col. Simpson directed attention to the Regular Board Meeting Minutes from June 7, 2022, located on pages 7-12. Col. Simpson stated that everyone had time to review the minutes prior to the meeting. Col. Simpson called for questions or comments. Hearing none, she called for a motion to approve the minutes. Mr. Chrisman made the motion to approve the June 7, 2022, minutes as presented. Ms. Shavender seconded, and all were in favor.

Col. Simpson directed attention to the Special Called Meeting Minutes from July 12, 2022, located on pages 13-16. Col. Simpson stated that everyone had time to review the minutes prior to the meeting. Col. Simpson called for questions or comments. Hearing none, she called for a motion to approve the minutes. Mr. St. Clair made the motion to approve the July 12, 2022, minutes as presented. Mr. McGill seconded, and all were in favor.

OLD BUSINESS – No Report

REPORTS AND RECOMMENDATIONS

Property Committee

Col. Simpson called on Mr. St. Clair, Property Committee Chair, to present the Property Committee report and minutes for the June 7, 2022 meeting. The Property Committee met before the Board meeting and all trustees present heard the report. Mr. St. Clair also noted a correction that was made to the minutes to show the meeting was adjourned by Mr. McGill. A motion was made by Mr. St. Clair to approve the minutes as amended for the June 7, 2022 Property Committee. Since approval comes as a recommendation from a standing committee, it does not require a second, and all were in favor. There were no other action items.

Educational Programs Committee

Col. Simpson called on Mr. Saleem, Educational Programs Committee Chair, to present the Educational Programs Committee report and minutes for the June 7, 2022 meeting. The Educational Programs Committee met before the Board meeting and all trustees present heard the report. A motion was made by Mr. Saleem to approve the minutes as presented for the June 7, 2022 Educational Programs Committee. Since approval comes as a recommendation from a standing committee, it does not require a second, and all were in favor. There were no other action items.

Finance Committee

Col. Simpson called on Mr. Chrisman, Finance Committee Chair, to present the Finance Committee report and minutes for the June 7, 2022 meeting. The Finance Committee met before the Board meeting and all trustees present heard the report. A motion was made by Mr. Chrisman to approve the minutes as presented for the June 7, 2022 Finance Committee. Since approval comes as a recommendation from a standing committee, it does not require a second, and all were in favor. There were no other action items.

Personnel Committee

Col. Simpson, Personnel Committee Chair, stated that the Personnel Committee met before the Board meeting and all trustees present heard the report. Col. Simpson made a motion to approve the minutes as presented for the June 7, 2022 Personnel Committee. Since approval comes as a recommendation from a standing committee, it does not require a second, and all were in favor. There were no other action items.

Agriculture Committee

Col. Simpson called on Dr. Loope, President, to present the Agriculture Committee report. The Agriculture Committee met before the Board meeting and all trustees present heard the report. Dr. Loope made a motion that the Board of Trustees approve the Agriculture Committee Report and maintain the report as a permanent record in the official Agriculture Technology program file; thank the advisory committee; and dissolve the committee. Since approval comes as a recommendation from a standing committee, it does not require a second, and all were in favor. There were no other action items.

President's Report

Col. Simpson called on Dr. Loope to present the President's Report. Dr. Loope presented information on the following:

Dr. Loope introduced the new Dean of Arts and Sciences, Samantha Spencer.

Update from the State Board and NCCCS

- President Stith resigned as of July 22 (19 months); 3rd president in 5 years.
- Bill Carver is the Interim President.
- Numerous issues that need resolution as we move forward with new administration.
- Significant change for BCCC- Blackboard to Moodle Open Source.

State Construction Infrastructure Fund (SCIF)

- Approx. \$1.4 million for capital renovation/construction by 6/30/23.
- Can use all four years—but FY 2024 and 2025 are not guaranteed.
- Plan to use for renovation of chemistry lab.
- Organic chemistry.
- Will aid in transfer coursework.

FY 2023 College Budget

- Approximately \$12,800,000 vs. \$12,300,000.
- Will use for operating expenses, but possibly some salary increases for faculty/staff.
- May need to use some of the money for faculty salaries to meet new minimum requirements from NCCCS.
- Now the 42nd largest college in budget FTES out of 58 (1,820 budgeted FTES).
- Extra \$1,000,000 from County for Beaufort Promise.

New Programs and Equipment

- New High Cost Program Grant: proposing \$500,000 for CE electrical linemen program from NCCCS, which is sitting on the money.
- Should be backing up deadline soon.
- Consideration of two new trucks for Truck Driving Program.

2023-28 Strategic Plan & Timeline

- Have reviewed and discussed initial revisions with Senior Staff.
- Will convene overarching Strategic Planning Committee in August.
- Will convene multiple focus groups this fall to provide ideas.
- Board members, faculty, staff, administrators, area leaders.
- New goal: Enhance diversity, equity, and inclusion at BCCC.
- Discussions and focus groups this Fall.
- Revisions and review in early Spring Semester.
- Board of Trustees review in April 2023.
- Implementation in July 2023.

Convocation: August 11, Boyette Conference Center

- State of the College
- DEI Survey Overview
- Safety and Security Overview
- Sexual Harassment Policy/Procedure
- Title IX Policy/Procedure
- Q&A with Faculty/Staff and Dr. Loope

NC Association of Community College Trustees – September 7-9 in Asheville, NC

Association of Community College Trustees – October 26-29 in New York, NY

- Col. Simpson and Dr. Loope to attend.
- Dr. Loope to present paper: “A Community of Souls: Institutional Distinctiveness at Rural Community Colleges”.

Diversity and Equity Campus Climate Survey

- Shared a few results of the survey including overall campus climate; extent that all community members experience a sense of belonging; how respondents felt about statements about tension on campus; and whether respondents felt that diversity improves campus interactions.
- BCCC was slightly above other survey groups (2-year Public Institutions & All Participating Institutions) in most factors.
- Dr. Loope called on Dr. Nixon to provide additional details on the Higher Education Data Survey (HEDS) on Diversity, Equity and Inclusion (DEI). Dr. Nixon reported that only 6% of the 316 responses were from students and that sometimes students are uncomfortable talking about these topics. She also said a DEI committee made up of faculty, staff, and students has been established and would begin meeting in the Fall. Dr. Nixon also discussed some upcoming activities of the Men of Success program.

Customized Training Program

- Dr. Loope called on Dr. Gerard to provide an update to the board on the Customized Training Program. Dr. Gerard directed attention to the memo on page 91. She explained that the Customized Training Program provides education, training, and support services for new, expanding and existing business and industry in NC through the community college network. She reported that BCCC led the NC Community College system with a 100% expenditure rate last fiscal year as well as the highest expenditures in the Northeast region with a 100% expenditure rate, just shy of \$75,000. She also commended the excellent work of Ms. Sara Watson, Director of Customized Training & Apprenticeships and thanked the Business Office.

NEW BUSINESS

Col. Simpson asked the Trustees to let her know about Committee interests. She plans to have the committee assignments completed before the October meeting.

Col. Simpson distributed the trustee self-evaluation results for members to review. She indicated that 83% of the Trustees had responded. The Trustees reviewed the results and discussed a few items.

Col. Simpson suggested that the Board postpone discussion about a Board of Trustees Retreat until after the Strategic Plan gets further along, maybe later in the Fall.

Col. Simpson asked what the Board of Trustees would like to do for the Christmas Social this year. There was no discussion. The Board will discuss at the October meeting and decide.

Col. Simpson called for a motion to go into closed session. Mr. Chrisman made the motion to go into closed session pursuant to **N.C.G.S. 143-318.11 (a)(1)** To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes, **(3)** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege and **(6)** Personnel. Mr. McGill seconded the motion. The Board went into closed session at 8:20 p.m.

Mr. Rodman made the motion to come out of closed session. Ms. Cannady seconded, and all present were in favor. The Board came out of closed session at 8:50 p.m.

Having no other business, Col. Simpson called for a motion to adjourn. Mr. St. Clair made the motion to adjourn. Ms. Shavender seconded, and all were in favor. Col. Simpson adjourned the meeting at 8:50 p.m.

NEXT BOARD MEETING

The next regular scheduled Board of Trustees meeting will be Tuesday, October 4, 2022.

Respectfully Submitted,

Kathleen Simpson

Col. Kathleen Simpson
Chair

David R. Loope

David R. Loope, Ed.D.
President

10/4/2022

Date