



# BEAUFORT COUNTY COMMUNITY COLLEGE

www.beaufortccc.edu ♦ 5337 US Highway 264 East Washington, NC 27889 ♦ (252) 940-6311

## ♦ Pre-Apprenticeship Beaufort County ♦

Pre-apprenticeship programs are designed to provide students with the skills and knowledge needed to successfully transition to a Registered Apprenticeship program. Pre-apprenticeship programs are regulated and governed by the ApprenticeshipNC and the US Department of Labor. A pre-apprenticeship program typically includes classroom instruction, on-the-job training, and job shadowing; all with the goal of exposing participants to the work environment for a targeted occupation. Successful completion of a pre-apprenticeship program improves the chances of participants gaining acceptance into a registered apprenticeship program.

### What are the benefits to students?

The pre-apprenticeship program provides many benefits to participants:

- explore a new career pathway and occupation
- benefit from classroom instruction and on-the-job training
- improve chances of acceptance into a Registered Apprenticeship program with a local employer; providing full-time employment, a progressive wage, and a debt-free college credential
- up to two high-school credits (fall/spring) that count towards graduation requirements

### What are the benefits to employers?

The pre-apprenticeship program provides many benefits to local employers:

- access to a diverse and qualified, job-ready applicant pool
- control over quality and content of training
- increase employee retention rates

**Apprenticeship Beaufort County** currently offers pre-apprenticeship programs for five occupations with four partnering employers.

### Occupations:

1. **Injection Molding Technician**-perform activities related to production output in the injection molding department; performs start-up and interval inspections as required. Collects and inputs required data to maintain production and quality related statistics. Inspects and packages product to required standards. Perform at least 25% of all molding production operations, with minimal supervision.
2. **Production Process Technician**-operate equipment, monitor processes and document results following standard operating procedures. Involved in all stages of the manufacturing process.
3. **Maintenance Technician**-handle repairs and maintenance of building, grounds, machinery and equipment.
4. **Welding Technician**-use hand-welding or flame-cutting equipment to weld or join metal components or to fill holes, indentations, or seams of fabricated metal products.
5. **Electrical Lineman**-install or repair cables or wires used in electrical power or distribution systems.
6. **Paramedic**- administer emergency medical care and assess injuries and illness. Can administer medication, use medical equipment, and administer life support to sick or injured individuals.

- 7. Emergency Medical Technician (EMT)-** administer care for patients at the scene of an incident and while in transport to a hospital. Can assess patient's condition and manage respiratory, cardiac, and trauma emergencies.
- 8. Boatbuilding/Composite Technician-** manufacture the fiberglass or other material composite parts needed to construct components of a boat in a safe and organized area.

**\*\*Prerequisite requirements:** Students must be in the 11<sup>th</sup> or 12<sup>th</sup> grade with an unweighted Grade Point Average (GPA) of 2.5 or higher **OR** a Career Readiness Certificate at a minimum of a bronze level **OR** present passing scores on a BCCC placement exam, successfully passed Math I and II, successfully passed two Career and Technical Education courses, and have the written recommendation of a Career & Technical Education staff member or a school administrator.

## Pre-apprenticeship Application

Date: \_\_\_\_\_

### Applicant Information

*Please Print Neatly.*

Full Name: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Student Cell: (\_\_\_\_) \_\_\_\_\_ Home: (\_\_\_\_) \_\_\_\_\_

Parent Cell: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ / \_\_\_\_\_  
*Student Parent*

### Education

High School: \_\_\_\_\_ Grade:  Junior  Senior

High School Unweighted GPA: \_\_\_\_\_ or CRC level: \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_

Final Math I grade: \_\_\_\_\_ Final Math II grade: \_\_\_\_\_

Please provide the names and final grades of any Career and Technical Education courses you have completed:

Name: \_\_\_\_\_ Final Grade: \_\_\_\_\_

Name: \_\_\_\_\_ Final Grade: \_\_\_\_\_

Name: \_\_\_\_\_ Final Grade: \_\_\_\_\_

Name: \_\_\_\_\_ Final Grade: \_\_\_\_\_

*\*\*Please attach a written recommendation from one of your Career & Technical Education teachers to this application.*

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### Previous Employment

Place of Employment: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Job Duties: \_\_\_\_\_

Employment Dates: Start date \_\_\_\_\_ End Date \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Job Duties: \_\_\_\_\_

Employment Dates: Start date \_\_\_\_\_ End Date \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Career and Apprenticeship Information

What Career do you plan to pursue? \_\_\_\_\_

What are your education plans after high school?  2 Year Degree  4 Year Degree

Apprenticeship

List any school and community activities: \_\_\_\_\_

List hours not available to work: \_\_\_\_\_

Are you available to begin the Pre-Apprenticeship from June-August before starting 12th grade?

### Questions

Why do you want to be selected for the Apprentice program? \_\_\_\_\_

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What skills and abilities do you bring to the program? \_\_\_\_\_

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How is the apprenticeship related to your career goals: \_\_\_\_\_

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### Disclaimer & Signature

*Please include a copy of your official high school transcript, attendance record, and Career & Technical Education teacher reference letter with this application to verify eligibility for the program. My signature below verifies that the above information is correct. I understand if I am selected by the program I am responsible for abiding by the policies and procedures of my employer as well as the guidelines for the Apprenticeship Beaufort County program. In addition, I give permission for my employer to review my grades to verify that I am maintaining the standards set by this program.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete and submit to Ms. Sara Watson, Director of Customized Training & Apprenticeships. Email [sara.watson@beaufortccc.edu](mailto:sara.watson@beaufortccc.edu) or mailed to Attention: Sara Watson, Director of Customized Training & Apprenticeships, 5337 US Highway 264 East, Washington, NC 27889. If you have any questions please contact Director Watson or see your school counselor or CTE Career Development Coordinator.

- Pre-apprenticeship Application
- Unofficial High School Transcript
- Career & Technical Education Teacher/School Administrator Written Reference

Mail to: Sara Watson, 5337 US Highway 264 East, Washington, NC 27889 or email [sara.watson@beaufortccc.edu](mailto:sara.watson@beaufortccc.edu)

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