



Financial Aid Office
Beaufort County Community College
 5337 US Hwy 264 East, Washington, NC 27889
 252-940-6222

FORM 4

2018 – 2019 Verification of 2016 Income Information for Parent Nontax Filers

Student Name: _____

Student ID#: _____

The instructions and certifications below apply to each parent included in the household. Complete this section if your parent(s) did not file and were not required to file a 2016 income tax return with the IRS.

Check all boxes that apply:

- Neither parent was employed, nor had any income earned from work in 2016.
- The parent(s) did not file and were not required to file a tax return for 2016.

Provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2017 that indicates a 2016 IRS income tax return was not filed (Verification of Non-filing) with the IRS or other relevant tax authority.

You can obtain **Verification of Non-filing** by submitting a completed IRS Form 4506-T to the IRS by U.S. Mail. Most request will be processed within 10 business days after receipt.

You can also obtain verification of non-filing at the regional IRS Office located at 2835 S. Charles Blvd., Greenville, NC 27858. **NOTE: You must make an appointment before visiting the office by calling 1-844-545-5640.**

- One or both parents were employed in 2016 and have listed below the names of all employers; the amount earned from each employer in 2016. Provide copies of all 2016 IRS W-2 forms issued to the parents by their employers. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student's name and ID number at the top.

| Employer's Name | IRS W-2 or an Equivalent Document Provided. | Annual Amount Earned in 2016 |
|---|---|------------------------------|
| <i>(Example) ABC's Auto Body Shop</i> | <i>Yes</i> | <i>\$4,500.00</i> |
| | | |
| | | |
| Total Amount of Income Earned From Work | | \$ |

- ____ Check here if Verification of Non-filing is provided.
- ____ Check here if Verification of Non-filing will be provided later.

Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Student's Signature

Date

Parent Signature (Required)

Date