



Beaufort County Community College

Office of Financial Aid

5337 Highway 264 East Washington, NC 27889

T: 252.940.6222 F: 252.940.6393 finaid@beaufortccc.edu

2019-2020

Parent Non-Tax Filer Form

Student Name: _____ Student ID: _____

The instructions below apply to each parent included in the household. Notify the Financial Aid office if the parents filed separate IRS income tax returns, filed an amended return, or had a change in marital status after December 31, 2017.

Check all boxes that apply:

Parent 1: _____

Print name

Filed a 2017 federal tax return. Provide your 2017 IRS Tax Return Transcript or a **signed** copy of the 2017 Federal Tax Return you submitted to the IRS.

Did not file a 2017 federal tax return and was not employed in 2017. Please provide a Verification of Non-filing letter from the IRS which provides proof that a 2017 tax return was not filed with the IRS.

Did not file and was not required to file a federal tax return, but was employed in 2017. Please provide all Wage Statements, W2s and/or 1099-MISC. Complete the table below listing each source of income.

Parent 2: _____

Print name

Filed a 2017 federal tax return. Provide your 2017 IRS Tax Return Transcript or a **signed** copy of the 2017 Federal Tax Return you submitted to the IRS.

Did not file a 2017 federal tax return and was not employed in 2017. Please provide a Verification of Non-filing letter from the IRS which provides proof that a 2017 tax return was not filed with the IRS.

Did not file and was not required to file a federal tax return, but was employed in 2017. Please provide all Wage Statements, W2s and/or 1099-MISC. Complete the table below listing each source of income.

Employer's Name	IRS W2/ 1099-MISC Provided, If NO, why is it not available?	Annual Amount Earned in 2017
<i>(Example) ABC's Auto Body Shop</i>	<i>Yes</i>	<i>\$4500.00</i>
Total Amount of Income Earned from Work		\$

Student Name: _____ Student ID: _____

An IRS Tax Return Transcript and/or other IRS documents such as IRS Verification of Non-filing may be obtained free of charge in several ways; be sure to request an IRS Tax Return Transcript and not a "Tax Account Transcript":

- On-line at www.irs.gov under "**Get Your Tax Record**" with two options "Request Online" or "Request by Mail".
Note: If at any point you cannot validate your identity using the "**Request Online**" option, you may use the "**Get Transcript by Mail**" option. This will be mailed to the address on the tax return within 5 to 10 business days.
- Contact the **IRS Transcript Request Line at 1-800-908-9946** (this is an automated service).
- Visit the regional IRS Office located at 2835 S. Charles Blvd., Greenville NC 27858.
Note: You must make an appointment before visiting by calling **1-844-545-5640**.

Certification and Signatures

Each person signing below, certifies that all of the information reported on this form and any documentation provided is complete and correct. Signature from both the student and parent(s) are required below.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

_____	_____	_____
Student Signature	Date	Phone Number
_____	_____	
Parent 1's Signature	Date	
_____	_____	
Parent 2's Signature	Date	