



BEAUFORT

COUNTY COMMUNITY COLLEGE
Office of Financial Aid

5337 Highway 264 East
Washington, NC 27889
T: 252.940.6222
F: 252.940.6393
finaid@beaufortccc.edu

2021-2022 Satisfactory Academic Progress (SAP) Appeal

Student Name: _____ Student ID: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Telephone Number: _____ BCCC Email Address: _____
 Program of Study: _____ Anticipated Graduation Date: _____

The U.S. Department of Education requires each school that participates in Federal Student Financial Assistance programs to establish minimum standards for measuring Satisfactory Academic Progress (SAP). Students who receive federal and state aid such as Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work-Study and NC State Grants must adhere to the SAP Policy.

Continued eligibility for financial aid is determined, in part, by maintaining satisfactory academic progress toward the completion of a degree program. Cumulative grade point average and the percentage of credit hours completed define satisfactory academic progress. In addition, students must complete their respective academic program(s) within 150% of the hours required. Students who fail to meet these academic progress standards are ineligible for federal and state assistance.

Federal regulations allow students to appeal financial aid standings under certain conditions with proper documentation. BCCC recognizes that mitigating circumstances may prevent a student from completing a semester successfully.

Students who wish to appeal their unsatisfactory financial aid status due to mitigating circumstances, must complete this form entirely and submit to the financial aid office prior to the beginning of the next term of enrollment. Mitigating circumstances include but are not limited to the following:

- A serious/prolonged illness or accident that contributed to your failure to maintain satisfactory progress.
- The death of an immediate family member. An immediate family member may include a parent, spouse, child or sibling.
- Other circumstances beyond your control.

Extenuating circumstances may be a serious illness or accident that prevented your from attending classes, domestic violence, change in personal circumstances (divorce, homelessness, loss of income, etc.), or other severe personal problems such as a medical or legal issue. It is strongly recommended that you attach supporting documentation.

Ensure the SAP appeal address each term for which you had withdrawals, incompletes or failing grades. Documentation should address each term for which you are appealing your academic progress. **Additionally, Section C must be completed by your academic advisor. SAP appeals must be completed entirely and received in the Financial Aid Office prior to the start of each academic term. Appeal decisions will be emailed to students BCCC email upon conclusion of the appeals committee review. All appeal decisions are final.**

Student Name: _____ Student ID: _____

SECTION A: TO BE COMPLETED BY THE STUDENT

Please check the term for which you are appealing to have your financial aid reinstated:

- Fall 2021
- Spring 2022
- Summer 2022

Reason for Appeal (Check all that apply):

- Grade Point Average – Cumulative grade point average (GPA) below requirements
- Completion Rate - Completed less than 67% of attempted hours
- Both Grade Point Average and Completion Rate
- Maximum Timeframe
- Maximum Timeframe- Working on Second Program of Study

Discuss the circumstances that prevented you from meeting the Satisfactory Academic Progress (SAP) while attending BCCC. Be specific about the events and the affected period(s) of enrollment. (Use separate page if needed)

Discuss what has changed in your situation so you can now succeed at earning your degree, diploma, or certificate at BCCC. Describe the efforts or steps you have made which will now allow you to meet the academic progress requirements in your next term of enrollment. (Use separate page if needed)

SECTION B: STUDENT CERTIFICATION

I understand that a decision regarding this appeal will be made taking all of the information I have provided into consideration. If my appeal is approved, I will be expected to make SAP during my next term of enrollment which will be a semester under financial aid probation. If I have been enrolled in the most recently concluded semester, I am aware that my appeal will not be reviewed until my semester grades have been evaluated. I certify that the information I have provided is true and accurate to the best of my knowledge.

Signature

Date

Student Name: _____ Student ID: _____

SECTION C: TO BE COMPLETED WITH FACULTY/ADVISOR

Student must meet with a counselor or faculty advisor prior to having SAP appeal reviewed to discuss academic plan. Please have a counselor or faculty advisor complete the section below.

List the total hours remaining for the student to graduate (including the hours for next term) and list only the classes recommended for the student to enroll for the next term.

Program Name: _____ Program Number: _____

Please list the **TOTAL HOURS REMAINING** to complete current program: _____

Course Prefix	Section Number	Course Name	Credit Hours
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Semester Hours: _____

Advisor Comments:

Advisor Name (Print)

Advisor Signature

Date

SAP appeals must be completed entirely and received in the Financial Aid Office prior to the start of each academic term. *Appeal decisions will be emailed to students BCCC email upon conclusion of the appeals committee review. All appeal decisions are final.*

Student Name: _____ Student ID: _____

FOR FINANCIAL AID OFFICE USE ONLY

Name of Program: _____

Total Hours Attempted: _____ Total Hours Completed: _____ Pell LEU: _____

Completion Rate (Pace): _____ GPA: _____ 150% Hrs. of Program: _____

Previous Appeal: Yes No

Documents Attached: Yes No

Academic Transcript

SAPC (Financial Aid Transcript)

Reason for Appeal (Check all that apply):

Grade Point Average – Cumulative grade point average (GPA) _____ of 4.0

Completion Rate - Completed less than 67% of attempted hours

Both Grade Point Average/ Completion Rate

Maximum Timeframe

Maximum Timeframe- Working on Second Program of Study

A decision has been made to approve deny the financial aid appeal for the student listed.

Appeal approved. Student must receive a cumulative GPA of _____ and an overall completion rate of 67% at the end of the probationary semester.

Appeal approved with recommendations. (see recommendations/comments)

Appeal denied due to insufficient information.

Appeal denied due to completion rate.

Appeal denied due to grade point average.

Appeal denied due to grade point average and completion rate.

Appeal denied due to hours needed to graduate, which exceeds the 150% rule.

Other: _____

Recommendations/comments:

FA Reviewer: _____ Signature: _____

Title: _____ Date: _____