

Policy 3.03

Field Trip Policy

Field trips should be educational and provided as economically as possible. Students may be charged fees to cover costs of field trips sponsored by the College. Out-of-state trips require additional approval.

International Travel

The College supports international travel and collaboration by its students that supports the mission of the College. The College does not permit travel on college business to countries under a current [Department of State Travel Warning](#) or [Centers for Disease Control Warning Level 3](#). Petitions for exceptions to this policy may be made to Senior Staff.

References

Legal References: *Enter legal references here*

SACSCOC References: *Enter SACSCOC references here*

Cross References: [Field Trip Procedure](#), [Travel Authorization Procedure](#)

History

Senior Staff Review/Approval Dates: 05/09/2016, 8/1/2016

Board of Trustees Review/Approval Dates: 06/07/2016, 8/2/2016

Implementation Dates: *Enter date(s) here*