

## Procedure 4.0105

### Lost and Found Procedure

The Beaufort County Community College Police Department retains lost and found items until they are claimed or returned to the proper owner.

#### References

**Legal References:** *Enter legal references here*

**SACSCOC References:** *Enter SACSCOC references here*

**Cross References:**

#### History

**Senior Staff Review/Approval Dates:** *7/1/2015*

**Board of Trustees Review/Approval Dates:** *Enter date(s) here*

**Implementation Dates:** *Enter date(s) here*