

Procedure 6.2302

Clery Act Procedure

The Clery Act requires colleges to report annual statistics on crime, including sexual assault and rape, on or near their campuses, and to develop and disseminate prevention policies. All such statistics are compiled annually in a report prepared by the BCCC Police Department. The annual report will also describe the College’s ongoing prevention and awareness campaigns for students and employees.

Under the Clery Act, various job positions on the College campus are designated as a Campus Security Authority (CSA). A CSA is required to report murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, domestic violence, dating violence, stalking, arson, liquor law violations, drug violations, and illegal weapons possession. A CSA is also required to report statistics for hate (bias) related crimes for the following classifications: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible), robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny, vandalism, intimidation, and simple assault. A CSA is required to report offenses that occur on campus and on public property. The following provides the job positions on campus designated as a CSA:

Director of Law Enforcement In-service Training	252-940-6425	Health and PE Instructor	252-940-6278
Associate Degree Nursing Instructor	252-940-6407	Dean of Allied Health and Professional Services	252-940-6425
Director of Learning Enhancement Center	252-940-6338	Welding and Mechanical Engineering Coordinator	252-940-6224
Student Activities Coordinator	252-940-6217	Audiovisual Coordinator	252-940-6310
Dean of Arts and Sciences	252-940-6223	Associate Degree Nursing Instructor	252-940-6324
Academic Success Coordinator	252-940-6487	Director of Counseling	252-940-6252
Lead Instructor Practical Nursing	252-940-6395	Director of Student Support Services	252-940-6287
Switchboard Receptionist	252-946-6194	Lead Instructor Mechanical Engineering	252-940-6279
Director of Admissions	252-940-6233	Health & Safety Coordinator	252-940-6383
Lead Instructor Computer IT&P	252-940-6308	Dean of Business and Industrial Technology	252-940-6374
Continuing Education Registration and Records Clerk	252-940-6375	Counselor	252-940-6443

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Informational Services Librarian	252-940-6354	Student Development Coordinator	252-940-6462
Medical Lab Technician Instructor	252-940-6285	Lead Instructor Automotive	252-940-6329
Director of Financial Aid	252-940-6219	Switchboard Coordinator	252-946-6194
Vice President of Student Services	252-940-6417	Vice President of Academics	252-940-6216
Chief of BCCC Police Department	252-940-6444	Club Advisors	252-940-6217
Registrar	252-940-6239	Accessibility Services Coordinator	252-940-6356

Campus Contact
BCCC Police Department
252-943-8721

References

Legal References: *Enter legal references here*

SACSCOC References: *Enter SACSCOC references here*

Cross References:

History

Senior Staff Review/Approval Dates: *Enter date(s) here*

Board of Trustees Review/Approval Dates: *Enter date(s) here*

Implementation Dates: *Enter date(s) here*