Procedure 3.2521

Graduation Requirements and Exercise Procedure

Academic Affairs

Graduation exercises for curriculum students are held once a year in the spring. A graduation application is required to graduate from Beaufort County Community College. Before submitting the graduation application, students must meet with their advisor to ensure they are eligible to graduate. The graduation application is available on the College website.

To participate in the graduation ceremony, students must submit the graduation application and pay the graduation fee one semester prior to the semester in which they expect to complete their program requirements.. The graduation fee covers the costs of the diploma or degree, cap and gown, and other graduation expenses. Once a student submits the graduation application, the graduation fee is payable to the Business office.

Students must complete all prescribed courses for the curriculum and have a minimum program grade point average (GPA) of 2.00 to be eligible for graduation. Grade point average is calculated by dividing the total number of quality points earned by the total number of credit hours attempted. Courses used in this calculation are those completed at Beaufort County Community College that are listed in the student's curriculum outline as minimum requirements and additional courses/substitutions approved by the appropriate lead instructor, Dean, and Executive Vice President of Instruction and Workforce Development.

Students must complete a minimum of 25 percent of credit hours required for a degree, diploma, or certificate in residence at Beaufort County Community College.

In order to graduate, each student must fulfill all financial obligations to the College, including graduation fees.

Graduation exercises feature a motivational speaker recommended by BCCC staff and approved by Senior Staff.

Curriculum Graduation Regalia

Graduation regalia for students who choose to participate in the graduation ceremony consists of the black graduation robe, black mortar board hat and approved graduation stoles and cords. The approved stoles and cords are:

- Gold Tassel for GPA Recognition
- TRIO Cord
- Gamma Beta Phi Stole
- Beaufort County Association of Nursing (BCANS) Stole and Cord

- Student Government Association Stole
- Student Ambassador Stole
- High School students who complete a BCCC academic credential

Any addition to this list must be approved by the college's senior staff.

No student will be allowed to wear any other stole or cord as a part of their graduation attire. Any student who attempts to wear non approved regalia will be asked to remove it prior to the graduation processional. Any student who refuses will not be allowed to participate in the graduation ceremony.

Continuing Education

The Division of Continuing Education offers graduation exercises for graduates of many of their short-term workforce training courses that are 96+ contact hours and lead to attainment of a state or industry-recognized credential. Students must earn an S grade in the course to be eligible to participate. No application or graduation fee is required.

References

Legal References: *Enter legal references here*

Cross References: Academic Support Services Policy

History

Leadership Council Review/Approval Dates: *9/8/2023; 10/13/2023*

Senior Staff Review/Approval Dates: *Enter date(s) here*

Board of Trustees Review/Approval Dates: *Enter date(s) here*

Implementation Dates: *Enter date(s) here*