# Procedure 3.0909

## Repeating Course Work Procedure

A student who has previously passed a curriculum course with a grade of D or better may repeat that course once within five years. Additional repeats of courses must be approved by the appropriate chairperson and the vice president of academics. No course may be counted more than once in determining the total number of semester hour credit for graduation. In all cases of repeated courses, the highest grade achieved will be the grade of record. Any required course in which an F is received must be repeated and passed before the student can graduate.

## References

**Legal References:** *Enter legal references here*

**SACSCOC References:** *Enter SACSCOC references here*

**Cross References:** Academic Policy

## History

**Senior Staff Review/Approval Dates:** *7/1/2015,10/6/16*

**Board of Trustees Review/Approval Dates:** *Enter date(s) here*

**Implementation Dates:** *Enter date(s) here*