

COURSE SCHEDULE

FALL 2026

Free.
Please take one!



- Continuing Education Courses
- Academic Programs

GED pp. 8-9

Transportation/CDL p. 12

Pharmacy Technician p. 16

Medical Assistant p. 17

Advanced EMT p. 20



BEAUFORT

COUNTY COMMUNITY COLLEGE

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**FOR QUESTIONS RELATED TO CONTINUING EDUCATION REGISTRATION AND RECORDS, PLEASE CALL 252-940-6375
OR EMAIL CONTINUINGEDUCATION@BEAUFORTCCC.EDU**

REGISTRATION & PAYMENT

IN PERSON

You may register in person at the following location:

BCCC
Continuing Education, Building 8
5337 US 264 East
Washington, NC 27889
Monday - Thursday
8:00am-5:30pm
Friday
8:00am-1:00pm
(Closed Fri. during summer hours)

Payment can be made with cash, check, money order & credit card. You must pay at the time of registration to complete your enrollment.

BY PHONE

Call 252-940-6375 to register for classes and provide credit card information for payment. MasterCard, Discover & Visa are accepted.

ONLINE

You can now register and pay for some classes online at www.beaufortccc.edu/continuing-education/registration/



Pre-Registration is Required

Registration is on a first-come, first-served basis. Submit your registration by phone, mail, online, or walk-in at least one week before the class starts. Late registration may result in a full or canceled class due to low enrollment. Registration instructions are on p. 2 or at <https://www.beaufortccc.edu/conedregistration/>.

Who May Register?

Anyone 16 or older may register for a Continuing Education course. Students under 16 can take Defensive Driving courses year-round but cannot register for other continuing education courses except personal enrichment courses in summer (May 16 - Aug 14).

Instructional Calendar

Stay informed on dates and plan your semester by viewing the instructional calendar, including holidays and closures, at <https://www.beaufortccc.edu/calendar>.

Fees, Books & Supplies

Registration fees do not cover textbooks, supplies, or lab fees. Fees are set by the NC General Assembly, based on course hours. Courses using technology or Blackboard will have a \$5 tech fee. The BCCC College Bookstore is open Mon-Thur. 9 am-4 pm, and Fri, 9 am-1 pm. (Closed on Fridays during summer hours.) Visit www.beaufortccc.edu/bookstore or call 252-940-6260.

Refunds

The NC Community Colleges System sets the refund policy. (1) A student withdrawing before the first class meeting gets a full refund. (2) A full refund applies if a class is canceled due to low enrollment. (3) After the class starts, a 75% refund is granted if the student withdraws before or at the 10% point of the class hours. (4) Self-supporting class registration fees are non-refundable once the class begins. More details are at <https://www.beaufortccc.edu/conedregistration>. Refunds take 30-45 days to process.

Transcripts

Students may request copies of their Continuing Education transcript via written or electronic request to the Continuing Education Registration and Records Office. Requests can also be faxed to 252-940-6254. Transcripts are released to colleges, agencies, or employers with written authorization. Official transcripts cost \$2, and unofficial ones are free via the Self-Service portal. For High School Equivalency (GED or HiSET) transcripts, visit diplomasender.com or call 252-940-6209 for assistance. Learn more at www.beaufortccc.edu/conedtranscripts

Children on Campus

Children under 16 are not allowed in instructional areas unless authorized by a college administrator. The Summer Enrichment Program for Kids is an exception.

BCCC Online Services

BCCC provides Continuing Education students with Microsoft 365, offering access to Office apps, student email, and cloud storage. Students can install these apps on up to 5 devices. Blackboard access is also provided. Visit www.beaufortccc.edu and click the EMAIL/IT links for more info.

Company/Organization Payment Process (Sponsorship Billing)

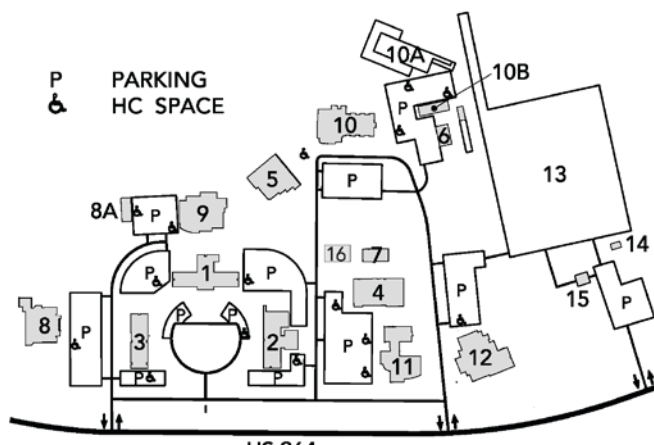
Companies/organizations can sponsor employees for BCCC Continuing Education classes without needing to send payment with their employees. To pay for an employee's class, send a signed company letter with their name, the course they're taking, and billing information.

Accessibility Services

BCCC ensures equal access to programs for individuals with disabilities. Contact the Accessibility Coordinator at 252-940-6313 or visit www.beaufortccc.edu/student-life/accessibility-services for accommodations. 72-hour notice may be required for some requests.

CAMPUS MAP

BLDG NO.	BUILDING NAME
1	A . Graham Elliott Administration Building
2	Delmar Keech Business & Technology Building
3	Arts & Sciences
4	Advanced Manufacturing
5	Library, Early College High School, & Bookstore
6	College Operations
7	Skilled Trades
8	Continuing Education
8A	Agribusiness
9	Student Services
10	Conference Center & Early College High School
10A	B.L.E.T. Firing Range
10B	Law Enforcement Training
11	Cosmetology & Social Sciences
12	Katie Paul Nursing & Allied Health Building
13	Public Services Driving Pad
14	Fire Tower
15	Public Services
16	Boat Manufacturing Center



US 264

Our Aviation Workforce Training Center (WTC) is located at 201 Airport Rd, Washington, NC 27889

SCHOLARSHIPS & FINANCIAL ASSISTANCE



Which classes are free? If you see this logo next to classes, they qualify for scholarships that cover the registration fee. As part of the **Beaufort Promise Scholarship** program, we award scholarships to all qualifying students through the BCCC Foundation for programs such as EMT, Real Estate, Registered Medical Assistant, Phlebotomy, and many more. The Beaufort Promise Scholarship covers all initial certification courses that are over 50 contact hours for residents of Beaufort, Hyde, Tyrrell, and Washington counties. Textbooks and uniforms may not be covered. Please contact a Continuing Education Registration & Records Office at 252-940-6375 or continuingeducation@beaufortccc.edu for details. We'll help identify available scholarships. To complete an online application for financial assistance go to: www.beaufortccc.edu/cescholarships Additionally, all workshops in our Small Business Center and classes in our College & Career Readiness (CCR) program such as GED and English Language Acquisition are free.

SECU Bridge to Career Pilot Program Scholarship

The SECU Bridge to Career Pilot Program is available to any qualifying student enrolling in the courses leading to an industry recognized credential. To be eligible for this \$500 scholarship, apply directly with our Continuing Education Office. This scholarship will pay up front for registration fees and books and materials.



Golden LEAF Scholarship

The scholarship will provide up to \$250, and can be used for tuition, fees, books, supplies, transportation and childcare expenses related to attending classes during the academic year. Eligible students must demonstrate financial need and reside in rural counties that are economically distressed and/or counties that historically depended on tobacco farming.



The Richard Sheltra Memorial Foundation

The Richard Sheltra Memorial Foundation, Inc. was founded to honor and remember Richard M. Sheltra. Richard, 20 years of age, died in the line of duty on April 30, 2016, as he fought a multi-alarm fire at a commercial retail store in Pineville, NC. Through fundraising, the Foundation provides resources, gear, and scholarships to volunteer first responders so that they can serve our local communities with excellence. <https://rsmf73.org/>



Transportation Assistance

We offer free vouchers through our Transportation Support program to make your journey smoother. Convenient shuttle services to and from the college through BATS (Beaufort Area Transit Services). These services provide reliable, punctual routes for qualifying students. Contact us for vouchers.

BCCC LESTER LIBRARY

Empowered by Your Library!

The BCCC Lester Library - although primarily serving faculty and students - also serves the community! We have resources to feed your intellectual curiosity and nurture your lifelong learning! Scan the QR code to fill out an online library card application or to browse and discover content. Call the BCCC Lester Library at 252-940-6282 for information and inquiries.



NC Edge Customized Training

Enhance your company's effectiveness with strategic training solutions in quality, productivity, leadership/management, safety, mechanical skills, and much more. It is at NO COST to the company and can be held at BCCC or the business location. Let us help your business with all types of trainings.

- Making a capital investment, or
- Deploying new technology, or
- Creating new jobs, expanding your existing workforce, or enhancing productivity.

Apprenticeships

Apprenticeship Beaufort County combines on-the-job training with related classroom instruction at Beaufort County Community College. This program lets you grow your own talent with an "earn and learn" model. Upon successful completion of the program the apprentices qualify for industry recognized "journey worker" credentials in a skilled trade and academic credentials from BCCC.

Learn more at www.beaufortccc.edu/apprenticeship

BeauPros Youth Apprenticeship

This program is a public/private partnership between Beaufort County Schools, BCCC, and local private partners bringing talented students and local businesses together for apprenticeship opportunities. It is geared toward 11th and 12th grade students, teaching basic technical and job-readiness skills that lead to a possible entry into a registered apprenticeship program with fee waived tuition at BCCC. This program involves work site visits, job shadowing, or on-the-job training and classroom instruction. If you are interested in learning more or a business interested in hosting youth apprentices, please contact Sara Watson, Director of Customized Training at 252-940-6311 or visit www.beaufortccc.edu/apprenticeship.



WORK-BASED LEARNING

Work-based learning offers invaluable benefits to BCCC students, bridging the gap between classroom education and practical application. Through our WBL program, students can acquire hands-on experience directly relevant to their chosen fields. This approach not only enhances understanding of theoretical concepts but also equips students with real-world skills, bolstering confidence and employability. By engaging in this dynamic learning model, community college students can:

- Graduate with both a certification and job experience
- Gain career-specific skills for your future job
- Develop a professional network within the industry of your program of study
- Secure job offers and professional references
- Develop job search skills like resume building, interviewing techniques, and networking

Prerequisite Requirements:

Students must have successfully completed a 96+ contact hour continuing education class that leads to attaining an industry or state-recognized credential. Upon successful completion of the class, students may apply to enter a WBL class in the same program of study.

How to Enroll:

There are no application deadlines. WBL is an open-entry program and can be entered at any time.

General Information:

Required hours are 100+ contact hours and are set by the WBL Director, employer, and student. This is a pass/fail course. Students must complete the required documentation and work hours. Visit our website for more information: www.beaufortccc.edu/wbl

Job Placement Requirement:

Students are responsible for securing a job placement that relates to their program of study before the start of the course. If the student needs assistance, they must promptly make that request to their instructor or the WBL Director.

CCP WORKFORCE PATHWAYS FOR HIGH SCHOOL STUDENTS

Career & College Promise Workforce Pathways

Finish high school with an additional credential to immediately enter the workforce and command a higher income. The Career and College Promise (CCP) Workforce Pathways are designed for eligible high school juniors and seniors to earn industry-recognized credentials while still in high school for FREE! This innovative statewide program has helped high school students work toward college degrees, and now it is open to students who want to go into technical fields. Students will be responsible for purchasing textbooks and paying local course fees associated with the course. CCP Workforce Pathway courses may count for high school credit towards graduation requirements.

- Earn FREE industry-recognized credentials while completing a high school diploma.
- Remain a part of your high school student body and participate in athletics, clubs and activities along with your high school classmates.
- CCP classes will be presented on our campus or online.

Interested? Contact your high school counselor or our Director of Customized Training & Apprenticeships at 252-940-6311 or email sara.watson@beaufortccc.edu. Visit <https://www.beaufortccc.edu/academic-programs/high-school-programs/career-and-college-promise/workforce-pathways/>

These pathways are available at participating schools in our four-county service area:

- | | |
|--|---|
| • Emergency Medical Technician (EMT) | • Barber |
| • Heating, Ventilation & Air Conditioning (HVAC) Technician | • Natural Haircare Specialist |
| • Commercial Driver's License (CDL) Truck Driver | • Firefighter |
| • Phlebotomy Technician | • Emergency Medical Responder |
| • Pharmacy Technician | • Airplane Pilot |
| • Nurse Aide | • Unmanned Aerial Vehicle Operator |
| | • Veterinary Assistant |

ENGLISH LANGUAGE ACQUISITION

English Language Acquisition (ESL)

 If English isn't your first language, these classes can help! You'll practice reading, writing, listening, and speaking so you can feel more confident at work, school, and in everyday life. Classes are for all levels—from beginners to advanced. You'll also get help getting ready for your GED or training for a new career. Orientation is required before you start.

(ES) Si el inglés no es tu primer idioma, ¡estas clases pueden ayudarte! Practicarás lectura, escritura, comprensión auditiva y expresión oral para que te sientas más seguro en el trabajo, en la escuela y en la vida diaria. Las clases son para todos los niveles—desde principiantes hasta avanzados. También recibirás ayuda para prepararte para el GED o para capacitarte en una nueva carrera. Se requiere una orientación antes de comenzar.

BCCC Campus

Ongoing	Mon/Tues/Wed/Thurs	5:30 pm-8:30 pm	B8 827	\$0
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NEW: Digital Literacy for ESL Students/Alfabetización Digital para Estudiantes de ESL

 This course is designed for English language learners who want to improve their English skills while gaining essential digital literacy needed for today's workforce. Instruction focuses on building practical English proficiency in reading, writing, listening, and speaking through real-world technology use.

(ES) Este curso está diseñado para estudiantes de inglés como segundo idioma que desean mejorar sus habilidades en inglés mientras adquieren conocimientos esenciales de alfabetización digital necesarios para la fuerza laboral actual. La instrucción se enfoca en desarrollar competencia práctica en lectura, escritura, comprensión auditiva y expresión oral a través del uso de tecnología en situaciones reales.

July 7-Aug. 13	Mon.	9:00-12:00pm	3 hrs.	B8 827	\$0
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English Language Acquisition (ESL) Orientation/ Orientación de Adquisición del Idioma Inglés (ESL)

 Before you begin ESL or Spanish GED classes, you'll need to attend an orientation. Call 940-6325 to set up a time. We're here to help you get started!

(ES) Antes de comenzar las clases de inglés (ESL) o de GED en español, necesitas asistir a una orientación. Llama al 940-6325 para programar una cita. Estamos aquí para ayudarte a comenzar.

Aug. 1	Sat	9:00 am-12:00 pm	3 hrs.	B8 822	\$0
Sept. 12	Sat	9:00 am-12:00 pm	3 hrs.	B8 822	\$0
Oct. 3	Sat	9:00 am-12:00 pm	3 hrs.	B8 822	\$0
Nov. 7	Sat	9:00 am-12:00 pm	3 hrs.	B8 822	\$0

 Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

The Beaufort Digital Bridge program at Beaufort CCC offers FREE tutoring on computers, smartphones, apps, social media, and so much more! No experience is necessary, and you are not required to be a Beaufort CCC student to receive services. Ages 16+ eligible. We have hired two additional full-time staff to make our services more accessible!

Rental laptops and internet hotspots are available for free! Contact one of our staff members TODAY to find out how you can get yourself a free device!

Digital Navigator Services - in-person 1:1 tutoring or groups of up to 3 people.

We also provide both services by appointment on-campus OR off-campus at churches, senior centers, community locations, etc. during the day OR evening.

Learn more or sign up for services at www.beaufortccc.edu/digitalbridge.

Schedule your FREE appointment today by emailing BeaufortDigitalBridgeProject@live.beaufortccc.edu or by calling (252) 940-6325 and leaving a message!

Digital Navigator - Beverly Bower - beverly.bower@beaufortccc.edu.

Digital Literacy Instructor - Crystal Miller - crystal.miller@beaufortccc.edu.

THE INTERNET CAN EMPOWER YOU! CROSS THE BRIDGE TO DIGITAL CONFIDENCE. THIS PROGRAM OFFERS FREE LAPTOP AND INTERNET HOTSPOT LENDING! CALL 252-940-6325 TO GET STARTED.



DIGITAL LITERACY

Digital Literacy

Credential: Digital Literacy, Northstar

The College and Career Readiness Program offers digital literacy skills and training to provide students with the functional digital literacy skills needed to seek, obtain and sustain employment. As a Northstar Digital Literacy provider, students will receive certificates and badges as they are prepared with the technical skills needed for post-secondary employment. Instruction will focus on: computer skills for basic operations and keyboarding, email and internet skills, Windows operating system, and technology-based job searches.

55047 July 7- Oct. 22 Tues./Thurs. 12:30 pm-3:00 pm B8 816 \$0

Digital Literacy: Computer Basics

Credential: Digital Literacy, Northstar

This course teaches essential digital skills to help students find and keep a job. Topics include basic computer use, keyboarding, email, internet navigation, Windows, and online job searching. Students will earn certificates and badges as they develop the technical skills needed for employment and further education.

55652	Aug. 19	Wed.	1:00 pm - 3:00 pm	2	Washington County Library	\$0
55661	Sept. 9	Wed.	9:30 am - 11:30 am	2	Hyde County Senior Center	\$0
55663	Oct. 7	Wed	11:00 am - 1:00 pm	2	Tyrrell County Library	\$0
55664	Nov. 18	Wed	1:00 pm - 3:00 pm	2	Belhaven Library	\$0

CAREER & COLLEGE READINESS: HIGH SCHOOL EQUIVALENCY (GED)

 Beaufort County Community College offers College and Career Readiness classes in Beaufort, Hyde, Washington and Tyrrell Counties. Programs focus on developing academic competencies as well as the fundamental skills necessary for tomorrow's jobs. Adults 18 years and older who lack basic skills can enroll in classes to:

- Acquire the reading, writing and mathematical skills needed to obtain or advance in a job
- Meet requirements for getting into vocational programs
- Study to pass the High School Equivalency test (HSE)
- Gain basic skills for entry level employment
- Learn the skills needed to become a productive member of society and a smarter consumer.
- Visit our website at www.beaufortccc.edu/ged for more information!

The Path to Achieving Your High School Equivalency

Register & attend orientation.

Enroll & attend a HSE or ELA class.

Schedule your exam at ged.com or hiset.org.

Choose a pathway: college, career or job training.

Scholarships are available for qualifying students to enroll in BCCC training programs.

Call 252-940-6325 to get started.





Register for GED Orientation with the QR code here using your phone camera:



High School Equivalency (GED) Orientation

55125	July 8	Wed.	8:30 am-12:00 pm	3.5 hrs	B8 822	\$0
55125	July 8	Wed.	5:00 pm-8:00 pm	3 hrs	B8 822	\$0
55126	Aug. 10	Mon.	8:30 am-12:00 pm	3.5 hrs	B8 822	\$0
55126	Aug. 10	Mon.	5:00 pm-8:00 pm	3 hrs	B8 822	\$0
55124	Sept. 14	Mon.	8:30 am-12:00 pm	3.5 hrs	B8 822	\$0
55124	Sept. 14	Mon.	5:00 pm-8:00 pm	3 hrs	B8 822	\$0
55347	Oct. 12	Mon.	8:30 am-12:00 pm	3.5 hrs	B8 822	\$0
55347	Oct. 12	Mon.	5:00 pm-8:00 pm	3 hrs	B8 822	\$0
55346	Nov. 9	Mon.	8:30 am-12:00 pm	3.5 hrs	B8 822	\$0
55346	Nov. 9	Mon.	5:00 pm-8:00 pm	3 hrs	B8 822	\$0

High School Equivalency (GED) Free Classes



HSE Class Locations:
BCCC Campus

Ongoing	Mon./Tues./Wed./Thurs.	8:30 am-12:30 pm	B8 813	\$0
Ongoing	Tues./Thurs.	5:00 pm-8:00 pm	B8 813	\$0

Hyde County:

Ongoing	Tues./Thurs.	9:00 am-12:00 pm	HDC	\$0
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Washington County:

Ongoing	Mon./Wed.	5:00 pm-8:00 pm	WCC	\$0
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NEW EXTENDED MORNING HOURS. GET IT DONE FASTER!

High School Equivalency Exam Options

Pearson Vue GED

- Computer-based test
- Four subjects
 1. Language Arts
 2. Science
 3. Social Studies
 4. Mathematics

Create an account at <https://ged.com>

Pay a testing fee of \$20 per test (\$80 total)

Retake the test up to two times for free.

Scholarships to cover exam fees are available for qualifying students!

ETS HiSET

- Paper-based test
- Five subjects
 1. Reading
 2. Writing
 3. Science
 4. Social Studies
 5. Mathematics

Create an account at <https://hiset.org>

Pay a testing fee of \$15 per test (\$75 total)

Retake the test up to two times for free.

Scholarships to cover exam fees are available for qualifying students!

Sign up online to test with either Pearson Vue's GED Test or ETS HiSET Test. Payments with a prepaid debit or VISA are completed online by the student. Financial Assistance is available for eligible students. Print and save your receipt for your records. Report to Testing Center in BCCC Bldg 8, Room 821/823 15 minutes prior to testing admission. Provide a governmental form of identification. Provide Parent/Guardian notarized petition if between 16-18 years of age. Available at <https://tinyurl.com/notarizedpetition>

High School Equivalency Testing Dates

We offer the following dates for your exam. Please remember to visit <https://ged.com> or <https://hiset.org> to schedule your exam.

Pearson Vue GED Morning/Afternoon	July 22	Aug. 11	Aug. 27	Sept. 23	Oct. 7	Oct. 28	Nov. 18	Dec. 2
Pearson Vue Evening	July 23	Aug. 13	Sept. 24	Oct. 29	Nov. 12	Dec. 3		

DO YOU NEED YOUR HIGH SCHOOL EQUIVALENCY TRANSCRIPT? PLEASE VISIT

[DIPLOMASENDER.COM](https://diplomasender.com) OR CONTACT OUR CHIEF HIGH SCHOOL EQUIVALENCY EXAMINER AT 252-940-6209.

FAST TRACK HSE Math

 This program is designed for adults who need to improve Math skills to prepare for the high school equivalency test. All classes are designed to provide math instruction in the context of solving equations, inequalities, graphing, Polynomials, and concepts in statistics.

Ongoing	Tues./Thurs.	8:30 am-12:30 pm	B8 816	\$0
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College & Career Readiness Lab

 CCR Lab is a resource for College & Career Readiness students to provide testing, tutoring, one-on-one on digital literacy skills, basic troubleshooting and resolving barriers in the classroom.

July 7-Dec 10	Tues./Thurs.	9:00 am-12:00 pm	B8 815	\$0
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INTEGRATED EDUCATION & TRAINING

IET Health Care Integrated Education & Training

 Want to work in health care? This program is perfect for students who are working toward their High School Equivalency (HSE) and are interested in a career in the medical field. While earning your GED, you'll also build the vocabulary and math skills needed for jobs like Certified Nurse Aide, CPR (BLS), and Personal Care Aide. It's a great way to get your diploma and prepare for a healthcare career all at once!

55072	Ongoing	Tues./Thurs.	5:00 pm-8:00pm	Ongoing	B8 816	\$0
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BCCC COVERS THE COST OF TRANSPORTATION VOUCHERS FOR GED TESTING AND TRANSPORTATION THROUGH BEAUFORT AREA TRANSIT SYSTEM (BATS).

CALL 252-940-6370 FOR A VOUCHER AND 252-946-5778 FOR A RIDE.

 Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

Do you qualify for the HRD fee waiver?

A fee waiver is available if you meet one of our four criteria:

- Are unemployed or underemployed
- Have received notification of pending layoff
- Are working and are eligible for the federal earned income tax credit (EIC)
- Are working and earning wages at or below 200% of the federal poverty guidelines

We offer Human Resource Development (HRD) courses designed to support individuals in building workplace skills, preparing for job searches, and exploring new career paths. Many of these courses are available 100% online, FREE, and self-paced through our Ed2Go platform. Each Ed2Go course includes 24 contact hours of training. To explore and register, visit www.ed2go.com/beaufortccc.

Career Exploration: Cybersecurity, Administrative Medical Assistant, Pharmacy Technician, Nursing, Clinical Medical Assistant & Medical Writing.

Training: Grant Writing Consultant, Veterinary Assistant, Physical Therapy Aide, Introduction to Interior Design & Optical Assistant.

Job Search & Preparation: Resume Writing Workshop, 12 Steps to a Successful Job Search, Everyday Math, GED Preparation, Grammar Refresher & GED Math Test Prep.

Soft Skills: Skills for Making Great Decisions, Building Teams that Work, Keys to Effective Communication, Customer Service Fundamentals, Individual Excellence, Interpersonal Communication, Leadership, Personal Finance & Mastering Public Speaking.

Technical Skills: Computer Skills for the Workplace, Intro to Microsoft Outlook, Word, PowerPoint & Keyboarding.

While the course is free, you must call the BCCC Continuing Education Registration Office prior to the class start date to complete your registration.

HRD: ASSESSMENTS & NCRC

ACT WorkKeys Assessments & National Career Readiness Certification (NCRC)

Credential: National Career Readiness Certificate, ACT

Looking to boost your career credentials? Testing is available for anyone interested in earning the National Career Readiness Certification (NCRC) or completing other ACT WorkKeys assessments. To help you prepare, we recommend stopping by the BCCC Employment Learning Lab, where you can access free online practice tests and learning modules.

- Testing is offered on Mondays at 5:00 pm—please arrive no later than 4:45 pm, as late entry is not permitted per ACT guidelines. On Tuesdays, testing is offered at 1:30 pm, please arrive by 1:15 pm.
- Be sure to bring a valid photo ID; personal items like cell phones must be left outside the testing room, but calculators, scratch paper, and formula sheets will be provided.
- Scholarships for the NCRC exam are available thanks to the Beaufort County Committee of 100 and the BCCC Foundation—call 252-940-6295 to find out if you qualify.
- To reserve your testing slot, complete your scholarship paperwork at the Employment Learning Lab ahead of time.
- If paying by cash, exact change is required.
- Assessment pricing is as follows: NCRC \$42; Applied Math, Graphic Literacy, and Workplace Documents \$14 each; Applied Technology \$15; Talent and Fit Assessments \$16 each; Workplace Observation \$22; and Business Writing \$25. Let us help you take the next step toward your career goals!

Bronze: scores at least a level 3 in each of the three core areas and has the necessary foundational skills for 35 percent of the jobs in the WorkKeys database.

Silver: scores at least a level 4 in each of the three core areas and has the necessary foundational skills for 65 percent of the jobs in the WorkKeys database.

Gold: scores at least a level 5 in each of the three core areas and has the necessary foundational skills for 90 percent of the jobs in the WorkKeys database.

Platinum: scores at least a level 6 in each of the three core areas and has the necessary foundational skills for 99 percent of the jobs in the WorkKeys database.

BCCC Employment Learning Lab (B.E.L.L.)

Looking to boost your job readiness and confidence? Our specialized Employment Lab is here to support you with National Career Readiness Certificate (NCRC) prep and essential employability skills. Whether you need help creating a strong resume, preparing for interviews, or posting job applications on our College Central Network site (CollegeCentral.com/beaufortccc), we're here to help. You'll also have access to the ACT Essential Skills curriculum, which covers valuable topics like teamwork, communication, workplace discipline, customer service, problem solving, critical thinking, and financial awareness. The lab meets Mondays and Tuesdays from 3:30 to 4:30 PM, and you can join at any time—no need to wait, as enrollment is always open. Fee waivers are available for those who qualify, so don't hesitate to ask how we can help you get started!

55653	Aug. 15 - Aug. 30	Mon./Tues.	M 3:30 pm-4:30 pm T 12:00 pm-1:00 pm	1 hr.	B8 823	\$0
55654	Sept. 1 - Sept. 30	Mon./Tues.	M 3:30 pm-4:30 pm T 12:00 pm-1:00 pm	1 hr.	B8 823	\$0
55655	Oct. 1 - Oct. 31	Mon./Tues.	M 3:30 pm-4:30 pm T 12:00 pm-1:00 pm	1 hr.	B8 823	\$0
55656	Nov. 1 - Nov. 30	Mon./Tues.	M 3:30 pm-4:30 pm T 12:00 pm-1:00 pm	1 hr.	B8 823	\$0
55657	Dec. 1 - Dec. 31	Mon./Tues.	M 3:30 pm-4:30 pm T 12:00 pm-1:00 pm	1 hr.	B8 823	\$0

Request for WorkKeys CRC Test Scores

Have you tested, but misplaced your official score papers? Please visit www.myworkkeys.com directly to retrieve your personal test scores or call 1-800-967-5539.



Entry Level Driver Training (ELDT) CDL Class-A, Hazmat, Passenger, EVO & Forklift (Hybrid Program)

Credential: Commercial Driver's License Class-A with a Manual Transmission, NC DMV

 The Entry Level Driver Training (ELDT) Truck Driver Training program will train students to safely operate and drive a Commercial Class - A combination vehicle with a Manual Transmission. This class meets all (FMCSA) ELDT requirements and prepares students for their pre-trip inspection test, basic control skills test and the road-driving test, which are all components of the NCDMV Commercial Driver License (CDL) exam. Once all ELDT requirements are successfully met then the student will test with a (NC Certified 3rd Party Tester) here at Beaufort County Community College! Funding assistance may be available. Scholarship eligible. Students will also complete a 4-hour DD4 (Defensive Driver) class, the 8-hour NC Escort Vehicle Operator class and the National Safety Council 8-hour Lift Truck (forklift) training. This program is an online hybrid program, which involves weekly required online assignments apart from weekly on-campus driving on the weekends. This course will include an emphasis on log truck driving with the potential to pursue post-course employment with a local logging company. This program is made possible through partnerships with Golden LEAF Foundation, NCDOT, Weyerhaeuser, Alligood's Garage, and locally owned insurance groups. Books are available in the BCCC bookstore (book prices are subject to change by the publisher). **Prerequisites:** a Valid Class-C driver's License, Valid NCDMV Class-A permit, valid DOT medical card, a negative DOT drug screen (within 30 days).

Scholarships are available for this program for residents OUTSIDE of our four-county service area.

53611	Aug. 2 - Dec. 5	Online/Sat/Sun	Online Sat./Sun: 8:00 am- 6:00 pm	384 hrs.	Online/B7/703	\$269.25
55781	Oct. 25 - Mar. 13, 2027	Online/Sat./Sun.	On Demand Sat./Sun: 8:00 am- 6:00 pm	384 hrs.	Online/B7/703	\$269.25

Entry Level Driver Training (ELDT) Industry Sponsored CDL Class-A, CDL Class-B, CDL Class-B with Passenger

Credential: Commercial Driver's License Class-A, Class B or Class B with Passenger, NC DMV

This course is for employees who are sponsored by their employer to complete Entry Level Driver Training (ELDT) and obtain a Commercial Driver's License (CDL). **Your employer must initiate your enrollment with a sponsorship letter.** If you are not currently employed in the transportation industry with a sponsoring company, please see our standard CDL Class-A program.

This is an online hybrid program with weekly required online assignments and scheduled on-campus driving in our range and over-the-road lab. All of our training is done with manual transmission truck except our bus. This program is made possible through partnerships with Golden LEAF Foundation, NCDOT, Weyerhaeuser, Alligood's Garage, and locally owned insurance groups. Books are available in the BCCC Bookstore (prices are subject to change).

Prerequisites: a Valid Class-C driver's License, Valid NCDMV or any State Commercial Class-A or Commercial Class-B permit, a valid DOT medical card, and a negative DOT drug screen (within 30 days). Students must provide proof of enrollment in a random drug testing program with their employer per 49 CFR Part 40. Prior experience operating a Commercial Motor Vehicle (CMV) is required.

The first 8 weeks (about 2 months) of this class will be online and not require campus attendance.

On-Campus Lab Requirements:

Class A CDL- Requires a 40 hr. on-campus training behind the wheel (5 days) (Manual Transmission)

Class B CDL- Requires 32hr. on-campus training behind the wheel (3 days) (Manual Transmission)

Class B CDL with a passenger - Requires a 32hr. on-campus training behind the wheel (3 days) (Automatic Transmission)

Testing: All CDL testing is a 3-hour in-person exam on campus with a Certified NC 3rd Party Tester. Students have 3 attempts.

53606	Aug. 23 - Oct. 17	Online/Mon. - Fri.	Online On-Campus Lab: 8:00 am- 5:00 pm	112 hrs.	online/B7 703	\$186.25
53607	Sept. 27 - Nov. 21	Online/Mon. - Fri.	Online On-Campus Lab: 8:00 am- 5:00 pm	112 hrs.	online/B7 703	\$186.25
55780	Nov. 22 - Jan. 16	Online/Mon. - Fri.	Online On-Campus Lab: 8:00 am- 5:00 pm	112 hrs.	online/B7 703	\$186.25

 Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

Forklift Training

Credential: Forklift Wallet Card, National Safety Council

This class is based on the National Safety Council's (NSC) Forklift Training Program. Students will learn an overview of forklift operation, inspection, determining lift limitations, and safe use of the forklift truck. They will understand the center of gravity's effects on lift limitations and proper lifting. Students will demonstrate proper use by completing an obstacle course along with an inspection. They will be required to purchase a textbook which comes with a certificate and wallet card from NSC for \$6. Textbooks will be handed out in the class and will not be sold in the BCCC Bookstore. [Register & pay online.](#)

55099	July 21 - July 23	Tues./Thurs.	6:00 pm-10:00pm	8 hrs.	B7 703	\$82.25
55782	Sept. 26	Sat.	8:00 am - 5:00 pm	8 hrs.	B7 703	\$82.25
55783	Nov. 7	Sat.	8:00 am - 5:00 pm	8 hrs.	B7 703	\$82.25

We can run this class on-demand, on-site at your place of business for your employees!

FLEET MAINTENANCE

Fleet Maintenance Technician (Diesel) Hybrid

Credential: Get Ahead Diesel Certificates: Freightliner, Detroit, and Western Star

 Train to become a certified diesel technician and earn credentials recognized by major truck manufacturers through the Get Ahead Diesel Program. Freightliner and Detroit certified service shop employers will be able to see your credentials anywhere.

The Freightliner Get Ahead Diesel program is a Daimler Trucks North America (DTNA) initiative that partners with diesel schools and dealerships to provide students with specialized, hands-on training and certifications on Freightliner, Western Star, and Detroit Diesel products. The program offers access to OEM (Original Equipment Manufacturer) training, which prepares students for real-world technician roles and helps dealerships maintain a pipeline of skilled technicians for warranty repairs.

This course includes a 40-hour, in-person basic diesel engine rebuild project which runs for a full week – Monday through Friday, 8am to 5pm. During this time there will be a mixture of classroom instruction and hands-on Diesel engine tear down and assembly. You will remove all internal components, inspect, assemble, and crank the engine by Friday of the week. **Register & pay online.**

55866	Aug. 9-Nov. 14	Online.	Online	168 hrs.	Online	\$186.25
In-person lab	Nov. 16-21	Mon.-Fri.	8:00 am - 5:00 pm	40 hrs.	B7 Shop	

AUTO REPAIR & BUSINESS

North Carolina Vehicle Escort Certification and Recertification

Credential: Escort Vehicle Certification, NC Division of Motor Vehicles

This course is required for those who wish to escort large vehicles. Students must be 21 years old or 18 to 21 years old with a current Class-A license to attend. All students must have a driver's license that has been valid for at least 12 months.

North Carolina Department of Transportation requires students to complete the National Safety Council Defensive Driving (DDC4) course as a component of the Escort Vehicle certification. Contact BCCC for more information about the NSC Defensive Driving courses. This is only required for initial certification and not for certification renewal.

Corequisite: NSC Defensive Driving Course. See p. 22 of this course schedule for DDC-4 course offerings.

55678	Sept. 4	Friday	8:00 am - 5:00 pm	8 hrs.	B8 826	\$75
55679	Oct. 16	Friday	8:00 am - 5:00 pm	8 hrs.	B8 826	\$75
55680	Nov. 13	Friday	8:00 am - 5:00 pm	8 hrs.	B8 826	\$75

Auto Dealer Pre-License

Credential: Auto Dealer License; NC Division of Motor Vehicles

The course satisfies the initial continuing education requirement for non-franchised auto dealers to obtain their dealer's license. This class will be offered via Zoom.

55694	Oct. 7-Oct. 9	Wed.-Thurs	4:45 pm - 9:00 pm	12 hrs.	Online	\$70
55695	Nov. 2-Nov. 4	Mon.-Wed.	8:45 am - 1:00 pm	12 hrs.	Online	\$70
55696	Dec. 14-Dec. 16	Mon.-Wed.	4:45 pm - 9:00 pm	12 hrs.	Online	\$70

Auto Dealer License Renewal

Credential: Auto Dealer License; NC Division of Motor Vehicles

The annual renewal course satisfies the continuing education requirement for non-franchised auto dealers to retain their dealer's license. This class will be offered via Zoom.

55715	Aug. 17 - Aug. 18	Mon.-Tues.	8:45 am - 12:00 pm	6 hrs.	Online	\$70
55697	Oct. 1-Oct. 2	Thurs.-Fri.	4:45 pm - 8:00 pm	6 hrs.	Online	\$70
55698	Nov. 5-Nov. 6	Thurs.-Fri.	8:45 am - 12:00 pm	6 hrs.	Online	\$70

AVIATION (MANNED & UNMANNED)

For the most up-to-date information about our UAS classes, visit our website at www.beaufortccc.edu/uas

Online UAS Components & Systems

This course provides an in-depth examination of drone anatomy, components, and functions and is designed for individuals looking to build a strong foundation in drone technology. Over six weeks, students will gain knowledge of drone systems including structure, propulsion, flight controls, sensors, and payloads. In addition, operations, troubleshooting, and an introduction to regulatory and safety protocols will be covered. Finally, students will design a custom drone, select components, and develop a plan for assembly and operation. **Register & pay online.**

Costs for all active First Responders in North Carolina are 100% waived.

55640	Aug. 17 - Sept. 11	Online	Online	24 hrs.	Online	\$75.00
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Online Commercial UAS Certificate Preparation

Credential: Remote Pilot Certificate (Part 107), Federal Aviation Administration

The online version of this course will cover the same material as the in-person meeting described above but will do so in a largely self-paced format. Each week students will review presentations and videos, complete activities, and take practice quizzes. Additionally, each week there will be a required 1-hour live video group session with your instructor that will serve as a guided study session and provide time for review and questions. Students are expected to attend one of three video sessions that will meet in the morning, afternoon, and evening. As with the in-person session the instructor will prepare students to take the FAA Part 107 exam required of all commercial UAV (drone) operators and will guide students through registering to take their FAA Part 107 Exam. The FAA examination costs \$175 (subject to change and is not included in the registration fee). Recommended Workbook: 2024 Remote Pilot Prep - ASA **Register & pay online.**

Costs for all active First Responders in North Carolina are 100% waived.

55646	Aug. 31 - Sept. 25	Online	Online	24 hrs.	Online	\$75.00
55647	Nov. 11 - Dec. 4	Online	Online	24 hrs.	Online	\$75.00

Drone Assembly Workshop

This is an immersive three-day course where students will build, test, and fly their own FPV-style UAVs. This course is ideal for those who have completed our online UAS Components and Systems course or have some basic familiarity with electronics or robotics. This hands-on workshop takes participants through the full assembly process, from selecting components to configuring flight systems. Students will gain practical skills in wiring, soldering, tuning, and troubleshooting, culminating in real-world flight testing. Whether you're looking to deepen your technical understanding or enhance your piloting capabilities, this workshop provides a fast-paced, skill-building experience in drone construction and operation. **Register & pay online.**

55643	Sept. 12 - Sept. 13	Sat./Sun.	8:00am - 5:00 pm	24 hrs.	AWTC	\$76.25
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Online Processing Aerial Imagery with Pix4Dmatic

Students will explore mapping using UAVs and Pix4Dmatic software. Topics covered in this course include equipment & software selection, capturing imagery, creating digital maps and 3D models, establishing control points, linear and volumetric measurements, project development and management, and producing deliverables. Students will be able to use provided datasets or their own aerial image sets. This class is taught by Pix4D Certified trainers. Online courses will cover the same material. Upon successful completion of coursework, students will sit for optional end-of-course knowledge exams and, if successful, earn their Pix4Dmatic certification. Students who elect the certification option will pay an additional \$130 estimated cost per exam directly to Pix4D prior to testing. **Register & pay online.**

55641	Sept. 7 - Oct. 2	Online	Online	24	Online	\$76.25
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Online Commercial UAS Operations Management

This course provides a comprehensive overview of drone operations, compliance, and program management through case studies, discussions, and hands-on exercises. Students will review FAA regulations, operational procedures, risk management, and fleet oversight while building a portfolio of practical work. Key topics include airspace authorization, SOP development, emergency response, crew management, and mission planning. The course culminates in a capstone project where students apply their knowledge to plan and document a hypothetical mission. Costs for all active First Responders in North Carolina are 100% waived. **Register & pay online.**

55645	Oct. 5 - Oct. 30	Online	Online	24 hrs.	Online	\$75.00
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Intro to GIS and Photogrammetry

Credential: Pix4Dmatic Certification & ArcGIS Pro Foundation Certification

This intensive 10-week, 96-hour course provides a comprehensive transition from aerial data acquisition to advanced spatial analysis. Led by Pix4D Certified trainers, students begin by mastering UAV mapping and the use of Pix4Dmatic software to transform raw imagery into precise 2D digital maps and 3D models. The curriculum covers essential skills in equipment selection, establishing ground control points, and performing linear and volumetric measurements. These datasets are then integrated into a deep dive of Geographic Information Systems (GIS) using industry-standard tools like ArcGIS Pro and ArcGIS Online. Participants will gain hands-on experience in data management and spatial analysis, applying these techniques to real-world scenarios ranging from public safety to environmental management. Whether using provided datasets or their own aerial imagery, students will develop a professional-grade portfolio of deliverables. The course concludes with an opportunity to sit for the optional Pix4Dmatic certification exam to earn professional credentials. Please note that students electing this certification option must pay an estimated \$130 exam fee directly to Pix4D prior to testing. Ultimately, this program offers a complete introduction to the power of spatial data for informed, data-driven decision-making. **Register & pay online.**

55658	Oct. 12 - Nov. 20	Online	Online	48	Online	\$130.00
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Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

Drone Flight School

Credential: The Recreational Unmanned Safety Test (TRUST), Federal Aviation Administration

This Drone Flight School is a comprehensive, hands-on program designed to take pilots from foundational basics to high-level mission proficiency. Catering to both beginners and advanced users, the course prioritizes safety through rigorous pre-flight protocols and risk mitigation strategies. Students will progress through a structured curriculum that begins with basic flight operations and maneuvers before advancing to complex tactical flight patterns. A core component of the program is the integration of the NIST (National Institute of Standards and Technology) sUAS Standard Test Methods, providing students with a globally recognized framework for measuring and refining their flight proficiency. Beyond standard GPS-stabilized flight, participants will gain specialized hands-on experience with First Person View (FPV) systems, mastering the unique skills required for high-agility and immersive operations. By the end of the course, pilots will have developed the technical mastery and confidence needed to execute professional-grade missions in diverse environments. **Register & pay online.**

55642

Nov. 18 - Nov. 20

Wed. - Fri.

8:00am - 5:00 pm

24

B8 828

\$76.25



HEALTHCARE

Nurse Aide-Hybrid

Credential: Nurse Aide I, NC Dept of Health Service Regulation

 Nurse aides provide personal care and basic nursing skills in rehabilitation, long-term care, in-home health, and hospitals. Upon satisfactory completion of the course, students are eligible to apply for the North Carolina State Certification Examination. Successful completion of the state exam is required to be listed on the North Carolina Nurse Aide I Registry. Students can choose to advance to Nurse Aide II.

Prerequisite: Silver National Career Readiness Certificate. Other options: a college degree or math and English with a grade of C.

Two step-TB due on the first day of class. A completed two-step TB, background check, and drug screen with Castlebranch is due at the time of registration. BCCC's CE Castlebranch code -BK50bgdt

Clinical: Hours are based on class schedule

See Course prerequisites and requirements on the healthcare requirement chart

* **Hospital and Long-Term Care Clinicals for this section.** This section will have additional costs of approximately \$200. These additional costs include the Castlebranch immunization tracker and Rotation Manager. Other fees may be incurred due to the updates required for healthcare immunizations. This section will have a portion or all of their hours at ECU Health Beaufort Hospital.

55446	Aug. 24 - Sept. 28	Mon., Wed. Fri.	9:00 am-5:30 pm Fri. 9:00 am- 1:00 pm	120 hrs.	B12 1212	\$199.25
55434*	Aug. 25- Dec. 15	Tues.	9:00 am-5:00 pm Clinical: 8:00 am-5:00 pm	164 hrs.	B12 1212	\$205.25
55435*	Sept. 3 - Dec. 17	Thur.	9:00 am-5:00 pm Clinical: 7:30 am-5:00 pm	164 hrs.	B12 1212	\$205.25
55544	Sept. 2-Dec. 17	Mon. Tues every other week Wed. Thurs every other week	5:30 pm-8:30 pm Saturday 9/26, 10/10 and 12/17 8:30am-3pm Clinical: Saturday 11/7 7:30 am-5:00 pm/5:30 pm-9pm	164 hrs.	B12 1212	\$205.25
55447	Oct. 12 - Dec. 14	Mon. & Wed.	9:00 am-5:00 pm Clinical: 7:30 am-4:30 pm	164 hrs.	B12 1212	\$205.25

Medication Aide**Prerequisite:** Copy of high school diploma or GED and current NC Nurse Aide I**Textbook:** Medication Aide Book: A Medication Aide Training Course (Student Manual) Revision 10/2010 by NC Board of Nursing ISBN: 8780000186172

55636	Oct. 22-24	Thurs., Fri, Sat.	9:00 am-5:30 pm	24 hrs.	B2, 117	\$70
			Clinical: 7:30 am-4:30 pm			

Nurse Aide II**Credential:** Nurse Aide II, NC Board of Nursing**Textbook:** Mosby's Textbook for Nursing Assistants ISBN:9780443121319

55448	Sept. 3 - Nov. 24	Thurs.	9:00 am-2:30 pm	192 hrs.	B2, 117	\$205.25
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Pharmacy Technician**Credential:** Pharmacy Technician, Pharmacy Technician Certification Board

Pharmacy technicians work under the guidance of a pharmacist to fill prescriptions and prepare medications for patients. Students will shadow during pharmacy hours in pharmacies located in Beaufort and Pitt County.

Prerequisite: Copy of high school diploma or GED and a Bronze National Career Readiness Certificate. Other options: a college degree or math and English with a grade of C.**Textbook:** Cengage The Pharmacy Technician 4th, with MindTap Ed. ISBN: 9780357371985**Scholarships are available for this program for residents OUTSIDE of our four-county service area.**

55436	Aug. 31- Dec. 7	Mon.	6:00 pm-9:00 pm	240 hrs.	B2, 126A	\$192.25
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**Phlebotomy-Hybrid****Credential:** Phlebotomy Technician, American Society of Phlebotomy Technician

Phlebotomy is the skill of drawing blood from patients in hospital and clinical settings. This class can count as Credit for Prior Learning toward an AAS in Medical Laboratory Technology.

Textbook: Pearson Phlebotomy Handbook 10th Ed. ISBN-13:9780134709321 eText: ISBN-13:9780134720050

Clinical hours are based on the clinic site

Prerequisite: Copy of high school diploma or GED and a Bronze National Career Readiness Certificate. Other options: a college degree or math and English with a grade of C.***See Course prerequisites and requirements on the healthcare requirement chart.**

55441	Sept. 4 - Dec. 11	Fri.	9:00 am- 1:00 pm	240 hrs.	B2, 126A	\$205.25
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Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

Certified Compounded Sterile Preparation Technician (CSPT)

Credential: Certified Compounded Sterile Preparation Technician (CSPT)

 This program trains pharmacy technicians to prepare medications in a sterile, contaminant-free environment, a process known as sterile compounding. Students gain advanced skills in handling high-risk medications safely, including those that act quickly or contain hazardous ingredients. Graduates are prepared to work under licensed pharmacists in hospitals, infusion centers, and other healthcare settings, and earning the Certified Compounded Sterile Preparation Technician (CSPT).

55437 Sept. 22 - Nov. 24 Tues. 6:00 pm-9:00 pm 110 hrs. B2, 126A \$185.00

Community Health Worker-Hybrid

Credential: NCDHSR Community Health Worker

 Course is designed to prepare individuals to receive State-recognized certification through the North Carolina Community Health Workers Association. The student will learn the role and functions of a Community Health Worker in Public Health, Healthcare, and community settings to address health and socioeconomic factors that improve individual and community health. Topics include individual and community health assessment, community outreach, risk factors and disease complications, chronic health conditions, stress management, healthy lifestyle behaviors, maternal and child health, mental well-being, and more. Upon completion of the program, individuals are encouraged to host a wellness fair for their community.

Prerequisite: Copy of high school diploma

Textbook: Foundations for Community Health Workers 3rd Edition ISBN 978-1394199785

55443 Sept. 14 - Dec. 7 Mon. 6:00 pm-9:00 pm 166 hrs. Online \$185.00

Medical Assistant-Hybrid Part I

Credential: Certified Clinical Medical Assistant, National Healthcare Association; Phlebotomy, EKG Technician, American Society of Phlebotomy Association; Scribe, American Healthcare Documentation

 Registered medical assistants perform both administrative/clerical and medical duties in a healthcare facility. Because they can perform a variety of skills, registered medical assistants are valuable to family clinics and specialized clinics, such as cardiology, gastroenterology, and dermatology. RMAI Hybrid consists of online instruction on Blackboard and meeting weekly in person.

Part 2 builds on the foundations of Part 1 for additional instructional time to learn medical assisting procedures. The student will learn tasks such as phlebotomy, cleaning and dressing wounds, administering injections, and collecting specimens.

Clinical hours are based on the clinic site Monday-Friday 8:00 am-5:00 pm.

***See Course prerequisites and requirements on the healthcare requirement chart**

55589 Sept. 10 2026- Apr. 8, 2027 Thur. 6:00 pm-9:00 pm 597 hrs. B2, 115 \$205.25
First Day: 5:00 pm-9:00 pm

Mental Health Technician

Credential: American Association of Psychiatric Technicians

 Current Nurse Aide listing may be required for positions. Employment opportunities include: Psychiatric Aide, Healthcare Technician, Mental Healthcare Technician, and Psychiatric Technician. Mental Health Technicians play a vital role in the mental health care system by providing direct support, understanding mental health conditions, and applying intervention strategies. The curriculum is designed to build the knowledge and skills needed to deliver safe, therapeutic care to individuals with mental health and behavioral challenges. Students who successfully complete the course will be prepared for Level I AAPT certification and for entry-level positions in hospitals or specialized mental health facilities.

Textbook: Upon registration, students will receive information about how to purchase their textbook.

55444 Sept. 23-Feb. 10, 2027 Wed. 6:00 pm-9:00 pm 450 hrs. Online \$185.00

Central Sterile Processing Technician -Hybrid

Certification Board for Sterile Processing and Distribution

 This course provides an introduction to the core responsibilities of a Central Sterile Processing Technician, with a focus on the practical application of essential concepts and procedures. Key topics include the preparation, storage, and distribution of surgical instruments, supplies, and equipment; quality assurance practices; and inventory management. Upon successful completion, students will be able to apply principles of sterilization, disinfection, and effective distribution methods within a healthcare setting.

Textbook: The Basics of Sterile Processing Textbook 7th edition <https://www.spdceus.com/product/the-basics-of-sterile-processing-textbook-7th-edition/>

Clinical: Hours are based on the facility

***See Course prerequisites and requirements on the healthcare requirement chart**

55439 Sept. 15 - Dec. 8 Tue. and Thur. 5:00 pm-7:00 pm **First Day:** 12 p.m-7 p.m. 240 hrs. B2, 126A \$205.25

BLS CPR or Heartsaver Training for Your Employees – We Come to You!

Does your school, business or organization need CPR/AED/First Aid training? Beaufort County Community College is here to help! We offer on-site, American Heart Association-certified training at your location!

Heartsaver CPR/AED Training: \$60 per employee

BLS CPR for Healthcare Providers: \$46 per employee

K-12 School Employees: Only \$6 per employee

Equip your team with life-saving skills!

Call today to schedule a class! 252-940-6263 or Jackie.Butcher@beaufortccc.edu

HEALTHCARE

Electronic Health Records Specialist

Credential: Electronic Health Records Specialist, National Healthcare Association

 This program equips learners with the knowledge and skills needed to manage digital patient records efficiently, ensuring accuracy, security, and compliance with healthcare regulations. Upon successful completion, students will be prepared to sit for the national certification exam, demonstrating their expertise and increasing their employability in the healthcare industry. This course is ideal for individuals looking to enter the healthcare field, current administrative professionals seeking certification, or medical personnel wanting to expand their expertise in electronic health record management. By earning a National Certification in Electronic Health Records, students position themselves as valuable assets in the evolving healthcare industry.

Textbook: Upon registration, students will receive information about how to purchase their textbook.

55445 Oct. 5, 2026 - Feb. 1, 2027 170 hrs. Online \$185.00

Medical Billing and Coding-Online

Credential: Certified Professional Coder (CPC)**Prerequisite:** High School Diploma or Equivalency

 Earn your Medical Billing and Coding certification entirely online with a program designed to prepare you for the AAPC's Certified Professional Coder (CPC) exam. This comprehensive course equips students with the skills needed for entry-level positions in a variety of healthcare settings. You'll learn the fundamentals of billing and coding, patient scheduling, and medical record management. Topics include medical terminology, coding systems (ICD-10, CPT, HCPCS), electronic health records, healthcare claims processing, and HIPAA compliance.

Textbook: Upon registration, students will receive information about how to purchase their textbook.

55440 Sept. 15, 2026 - Sept. 21, 2027 468 hrs. Online \$185.00

EKG/Cardiovascular Monitor Technician-Hybrid Part I

Credential: EKG Technician, American Society of Phlebotomy Technicians

 EKG Technicians perform cardiovascular testing and monitor heart activity in various healthcare settings. This online course is delivered through Blackboard and Blackboard Collaborate, offering flexible and interactive learning. Upon successful completion of Part I, students will be eligible to advance to Part II – the Clinical Experience.

Textbook: KISS EKG Keeping It Super Simple EKG ISBN- 9798837719394***See Course prerequisites and requirements on the healthcare requirement chart**

55438 Sept. 15 - Dec. 1 Tue. and Thur. 12:00 pm - 2:00 pm 122 hrs. Online \$185.00

BLS CPR for Healthcare Providers

Credential: BLS CPR for Health Care Providers, American Heart Association

American Heart Association BLS CPR and AED Training for the healthcare professional. This course provides training to recognize life-threatening emergencies, provide chest compressions with ventilations, and use of an AED. Course provides BLS skills practice and testing along with a written exam. **Register & pay online.**

Textbook: eBook Basic Life Support Provider Manual: ISBN : 978-1-61669-768-6

55526	Sept. 15	Tues.	9:00 am- 1:00 pm	4 hrs.	B2, 115	\$46.00
55527	Oct. 13	Tues.	5:30 pm-9:30 pm	4 hrs.	B2, 115	\$46.00
55528	Nov. 17	Tues.	5:30 pm-9:30 pm	4 hrs.	B2, 115	\$46.00

Heartsaver CPR/AED

Credential: Heartsaver CPR/AED, American Heart Association

American Heart Association Heartsaver CPR/AED course is for the general public. The course provides training and skills practice for adult, child, and infant CPR and AED use. **Register & pay online.**

Textbook: Heartsaver CPR AED Student Workbook: ISBN:978-1-61669-827-0**Call today to schedule a class! Classes are \$60.**Dietary Manager **COMING THIS SPRING!**

The Dietary Manager Certification Course prepares students for leadership roles in foodservice and nutrition management within healthcare and residential care settings. This course is designed to meet the educational requirements established by the Association of Nutrition & Foodservice Professionals and prepares eligible students to pursue the Certified Dietary Manager, Certified Food Protection Professional (CDM®, CFPP®) credential. Delivered in a hybrid format, the program utilizes CANVAS for online learning.



Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

Healthcare Course Requirements	NA I	NA II	Phleb.	EKG	Medical Assistant	Central Sterile Processing	Pharmacy Technician	Mental Health Tech
High School Diploma or Equivalency	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
National Career Readiness Certificate <i>Other options: College transcript, or a Math and English college course with at least a grade of C.</i>	Yes Silver	No	Yes Bronze	No Bronze	Yes Bronze	Yes Bronze	Yes Bronze	No NA I preferred
NC DHSR NAI Registry	No	Yes	No	No	No	No	No	No
AHA BLS CPR Training	No	Yes	Yes	No	Yes	Yes	No	No
Criminal Background Check (With CastleBranch)	Yes	Yes	Yes	No	Yes	Yes	No	No
Drug Screen (urine) (With CastleBranch)	Yes	Yes	Yes	No	Yes	Yes	No	No
Vaccination for Flu (yearly)	No	Yes	Yes	No	Yes	Yes	No	No
Vaccination or positive titer for Hepatitis B (Optional) Waiver	No	Yes	Yes	No	Yes	Yes	No	No
Vaccination or positive titer for Varicella	No	Yes	Yes	No	Yes	Yes	No	No
Vaccination or positive titer for Measles	No	Yes	Yes	No	Yes	Yes	No	No
Vaccination for TDAP (within 10 years)	No	Yes	Yes	No	Yes	Yes	No	No
PPD Skin Test (Baseline Individual TB Risk Assessment including TB symptom evaluation, and either a 2-step TB skin test (given 1-3 weeks apart) or a TB blood test within 12 months of program admission or readmission. If a student has had a positive TB skin test in the past, such as due to TB exposure/infection or receiving the BCG vaccine, documentation of a chest x-ray for the + test will be required along with the Baseline Individual TB Risk Assessment and TB symptom evaluation. • Students are no longer required to get annual TB skin tests unless there is a known exposure or ongoing transmission at a healthcare facility.*	Yes	Yes	Yes	No	Yes	Yes	No	No
Rotation Manager	No	Yes	Yes	No	Yes	Yes	No	No
Driver's license or government-issued photo ID	Yes	Yes	No	No	No	No	No	No
Social Security Card	Yes	Yes	No	No	No	No	No	No
Uniform	Yes	Yes	Yes	No	Yes	No	No	No

*Waivers must be obtained and cleared by the clinical site for clinical participation.

Uniform

Uniform requirements for purchase will be provided through a link in your Blackboard course.

Programs requiring a background check, drug screen, and immunization uploads are completed through 3rd party vendor-CastleBranch. www.castlebranch.com Codes & instructions are given on the first day of class and must be completed within 30 days.

Clinical sites have the right to deny clinical admission based on background check, drug screening, and vaccination status. If denied, student will be dropped from the course and will not receive a refund.

Hybrid Classes

Hybrid classes meet online and once weekly in person. Blackboard is the technology platform used for online instruction with CLASS Collaborate Ultra.

EMERGENCY MEDICINE

Emergency Medical Technician (Hybrid)

Credential: EMT, NC Office of Emergency Medical Services and/or National Registry

 If you have little or no medical experience, this course will introduce you to prehospital emergency care. Upon completion of this course, you will be able to take the state or national credentialing exam to provide emergency or non-emergent care at the EMT level. The course meets on Monday and Wednesday each week with 2 Saturday sessions. Weekly online course work is required so you must have access to internet. You must pre-register for the class to make sure you meet entry requirements!

55160	Aug. 10 - Dec. 9	Mon/Wed	6:30pm to 9:30pm	288 hrs.	B2-115 & Online	\$223.25
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Advanced EMT

Credential: Advanced EMT, NC Office of Emergency Medical Services

 This course follows the guidelines established by the North Carolina Office of Emergency Medical Services as well as CoAEMSP's and consists of online and classroom instruction that will educate the EMT to prepare them for the North Carolina or National Registry Advanced EMT Certification exam. This course is taught in a hybrid format where you attend 2 nights a week with weekly online coursework. Students must have an active EMT certification, High School Diploma or GED, CRC Silver or higher (or have completed college level entry Math and English). Contact Billy Respass at 252-940-6468 or billy.respass@beaufortccc.edu with questions and to get more information!

55161	Aug. 11 - Dec. 8	Tues/Thur	6:00 pm - 9:30 pm	307 hrs.	B15-1502 & Online	\$205.25
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Community Health Paramedicine (CP-C)

Credential: Community Paramedic, International Board of Specialty Certification

 This course is open to current paramedics and recommended 1-year field experience. This course follows the guidelines established by the International Board of Specialty Certifications as well as guidelines set by NCOEMS when developed. This course is a blended course that has weekly online assignments and will meet one Saturday for skills review/assessment. Upon completion of this course, you should have the base knowledge needed to take and pass the International CP-C exam administered by IBSC. The text for this course is the Community Health Paramedicine by AAOS, ISBN 978-1-284-04096-8. You must have the book on the first day of class!

55162	Aug. 24 - Nov. 8	Online w/1 Sat	Sat. 9:00 am - 4:00 pm	115 hrs.	Online & B15-1502	\$186.25
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Flight Paramedic/Critical Care Paramedic Review

Credential: Critical Care Paramedic Certification & Flight Paramedic Certification, International Board of Specialty Certifications

This course covers the material to prep current Paramedics for the FP-C or CCP-C credentialing exam administered through the International Board of Specialty Certifications (IBSC). The course also serves as continuing education credit for current credentialed FP-C, CCP-C, and other critical care providers. The course uses material from the 3rd Edition Critical Care Transport by AAOS. The instructor will hold a mandatory initial web meeting one night during the two weeks of class.

55163	Aug. 24 - Nov. 8	Online	Online	72 hrs.	Blackboard	\$185
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Anatomy and Physiology (Pre-Req for Paramedic)

 This course meets the BIO-163 requirement for any paramedic course offered in NC. This course is 100% online with weekly coursework through Blackboard. Get a jump on the requirements to start your paramedic journey! This course is fee waived and will only cost EMS providers \$5!

55477	Aug. 31 - Nov. 9	Online	Online	96 hrs.	Blackboard	\$185
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EMT Refresher

This 80-hour course will cover all of the required topics for your recertification and the technical scope of practice to retake the NC state exam. The course consists of 80 hours online. The course will have weekly assignments that are due each week and the platform for the online instruction is Blackboard. If you are lacking hours for your recertification, this is your chance to get all of them at one time!

55165	Aug. 31 - Oct. 25	Online	Online	80 hrs.	Blackboard	\$185
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Paramedic Refresher

This 120-hour course will cover all of the required topics for recertification and the technical scope of practice to retake the NC state exam. The course will have weekly assignments that are due each week and the platform for the online instruction is Blackboard. If you are lacking hours for your recertification, this is your chance to get all of them at one time!

55166	Aug. 17 - Nov. 8	Online	Online	120 hrs.	Blackboard	\$185
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To receive email updates regarding upcoming classes and events in the EMS Training Program, follow our Facebook page at Beaufort CCC EMS Training Updates or subscribe now at www.beaufortccc.edu/ems-list

See our training calendar and other information at www.beaufortccc.edu/ems



 Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

Follow the NC Law Enforcement Training Facebook page or see our training calendar and other information at www.beaufortccc.edu/law



Basic Law Enforcement Training (BLET)

Credential: Basic Law Enforcement, NC Dept. of Justice

\$ Learn the essential skills required for entry level employment as law enforcement officers with state, county, or municipal governments, or with a private enterprise. Areas of study include criminal law, juvenile law, civil process, traffic crash investigations, alcoholic beverage laws, investigative, patrol, custody and court procedures, emergency responses, ethics, and community relations. Students successfully completing a Basic Law Enforcement Training course accredited by the North Carolina Criminal Justice Education and Training Standards Commission and the North Carolina Sheriffs' Education and Training Standards Commission will receive credit for up to 19 credit hours towards the Associate in Applied Science degree in Criminal Justice Technology.

Prerequisites: High School Diploma/Equivalency, 20+ years of age, no major misdemeanors or felony convictions, a passing score on the CASAS reading exam, and a physician's certification of fitness completed by an NC doctor. Sponsorship by a North Carolina Law Enforcement Agency is required to waive the registration fee. Costs of the program include a \$180.00 registration fee (waived through sponsorship letter), \$1.25 Insurance fee, \$5.00 Technology fee, textbook bundle \$736.00 plus shipping (estimated), uniforms \$450 (estimated), and an ammunition fee of \$300.00.

The admissions application packet can be printed offline, picked up from building 10B during office hours, and picked up from the Continuing Education Registration and Records Office in Building 8. Once completed, it can be returned to Building 8 or 10B. For registration information, please contact the BLET Administrator at 252-940-6428 or 252-945-9915.

Admissions Information Sessions with the BLET Administrator will be held on July 17 and August 14 in B 10B 101 from 6-7 pm.

55760	Dec. 14-May, 20, 2027	Mon.-Fri.	0800-1700	898 hrs.	B10 32	\$186.25
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K9 Confidence Training Course

Advance your K9's skills with our K9 Confidence Training Course! Designed to build agility, endurance, and tactical movement, this hands-on training takes place at our specialized K9 Confidence Facility. Teams will navigate real-world obstacles such as the Horizontal Hanging Ladder, Chainlink Dog Bridge, Ladder and Plank Walk, Jungle Gym, See Saw, and Wicket Walk, all while improving balance, control, and response accuracy. Our open-entry, open-exit lab course is available 7 days a week, both day and evening (unless a scheduled class is in session), offering flexible access for K9 officers and handlers to train at their convenience. Whether you're maintaining proficiency or pushing your team to the next level, this course offers the space and structure to build confidence and performance in the field. Officers are asked to sign-in and sign-out when training on the facility using a QR code on our signage as you enter our training facility. The Confidence Course is located behind our driving pad in our Public Services Workforce Complex.

Law Enforcement Physical Training Facility Access

Stay mission-ready with access to our Law Enforcement Physical Training Facility. Located in the Law Enforcement Building (#10B), this state-of-the-art gym is equipped with modern weight training equipment and offers a spacious, professional environment tailored to the fitness needs of our law enforcement community. The facility operates as an open-entry, open-exit lab, available 7 days a week during both day and evening hours, providing maximum flexibility to fit your schedule. Whether you're maintaining fitness standards or working toward peak performance, this facility is here to support your physical training goals.

FIRE TRAINING

Fire Service Training

Beaufort CCC uses NC OSFM qualified fire instructors to teach classes throughout our four-county service area. This training is offered in a flexible and adjustable schedule to meet your department's needs. Offerings include, but are not limited to, Firefighter, HazMat, Driver/Operator, and other specialty programs approved by the state. These classes can be taught on our campus or at your local department. Classes are also available to be taught at local businesses and industries to meet current safety regulations.

Firefighter Certification

Credential: Firefighter Certification, NCSOFSM

\$ Learn the skills required for certification as a Firefighter in North Carolina with International Fire Service Accreditation Congress (IFSAC) certifications and/or ProBoard Certification. Students attend the full course load required to obtain certification as a Firefighter in North Carolina, including: General and Communications, Fireground Ops 1-9, Rescue Ops 1, Fire and Life Safety Initiatives, Hazardous Materials Operations, Safety & Survival, Traffic Incident Management, and Emergency Medical Care. Students who successfully complete the program and pass all of the requisit tests and skills demonstrations will be certified as NC Firefighters.

Prerequisites: High School Diploma/Equivalency, 18+ years of age.

Coming Soon! 514 hrs.

Follow our Facebook page at Beaufort CCC Fire Training Updates or see our fire training calendar and other information at www.beaufortccc.edu/fire-training



Our instructor-facilitated online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners. **Certain Ed2Go classes categorized as marked with an asterisk (*) are currently offered with waived fees.**

FIRST RESPONDERS are eligible for fee-waivers for Ed2Go classes include those related to administrative or leadership job duties. Examples include Grant Writing, Teambuilding, Leadership, Communication, Supervision & Management, and Microsoft classes.

We have over 300 courses to choose from! All courses run for six weeks, are project-oriented, and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete the course entirely from your home or office. [Visit www.ed2go.com/beaufortccc/](http://www.ed2go.com/beaufortccc/) to see a full list of classes and prices, and get started today!

How to Get Started:



1. Visit our Online Instruction Center by scanning the QR code.
2. Click the Courses link at the top of the page. Find a class that you want to take through our online course catalog. Click "Add to Cart" and select the session beginning date. You can select more than one class at different sessions. Click on "Check Out." Complete the requested information to create your student profile. Call 252-940-6375 to provide payment information and verify your enrollment with our Registration and Records Office or email continuingeducation@beaufortccc.edu.
3. When your course starts, return to our Online Instruction Center & click the Classroom link. Log in with your email & the password you selected during enrollment.

Arts and Design

Creating WordPress Websites
Drawing for the Absolute Beginner
Interior Design Basics
Introduction to Digital Scrapbooking
Introduction to InDesign CC
Introduction to Photoshop CC
Mastering Your Digital SLR or Mirrorless Camera
Photographing Nature with Your Digital Camera
Photoshop Elements for the Digital Photographer
Secrets of Better Photography

Construction and Trades

Manufacturing Fundamentals

Computer Applications

Intermediate Microsoft Excel
Introduction to Microsoft Access
Intermediate Microsoft Word
Intermediate QuickBooks Online
Introduction to Microsoft PowerPoint**
Introduction to Microsoft Publisher
Introduction to Windows**

Business

A to Z Grant Writing
Accounting Fundamentals I and II
Administrative Assistance Fundamentals
Becoming a Grant Writing Consultant
Business Finance for Non-Finance Personnel
Customer Service Fundamentals
Effective Selling
Growing Your Business with Digital Marketing
Introduction to Business Analysis
Keys to Successful Money Management
Marketing Your Nonprofit
Nonprofit Fundraising Essentials
Project Management Applications I

Computer Science

C++ for the Absolute Beginner
Creating Web Pages
Intermediate SQL
Introduction to CSS3 and HTML5
Introduction to Programming
Intro to Python 3 Programming
Intro to Visual Basic

Soft Skills

Achieving Success with Difficult People
Building Teams That Work
Fundamentals of Supervision and Management I & II
Individual Excellence
Leadership**
Listen to Your Heart, and Success Will Follow
Managing Remote Teams
Resume Writing Workshop**
Skills for Making Great Decisions

Health & Fitness

Become a Veterinary Assistant**
Become a Veterinary Assistant III: Practical Skills**
Certificate in Medical Cannabis
Explore a Career as a Pharmacy Technician**
Explore a Career in Nursing**
Handling Medical Emergencies
Introduction to the Medical Laboratory
Luscious, Low-Fat, Lightning Quick Meals
Spanish for Medical Professionals I & II

DEFENSIVE DRIVING

Defensive Driving-DDC-4

Credential: DDC-4, NC Safety & Health Council

We are proud of our 4-hour Defensive Driving class, and the District Attorney is too. Defensive Driving DDC-4 is helpful to those who have received traffic violations, and it satisfies the requirements for Vehicle Escort Certification. We have Saturday morning and Monday evening sections to meet your needs.

53890	Aug. 10	Mon.	5:30 pm-9:30 pm	4 hrs.	B8 829	\$75
53891	Aug. 29	Sat.	9:00 am-1:00 pm	4 hrs.	B8 829	\$75
53892	Sept. 14	Mon.	5:30 pm-9:30 pm	4 hrs.	B8 829	\$75
53893	Sept. 26	Sat.	9:00 am-1:00 pm	4 hrs.	B8 829	\$75
53894	Oct. 17	Sat.	9:00 am-1:00 pm	4 hrs.	B8 829	\$75
53895	Oct. 26	Mon.	5:30 pm-9:30 pm	4 hrs.	B8 829	\$75
53896	Nov. 7	Sat.	9:00 am-1:00 pm	4 hrs.	B8 829	\$75
53897	Nov. 16	Mon.	5:30 pm-9:30 pm	4 hrs.	B8 829	\$75
53898	Dec. 5	Sat.	9:00 am-1:00 pm	4 hrs.	B8 829	\$75
53899	Dec. 14	Mon.	5:30 pm-9:30 pm	4 hrs.	B8 829	\$75



Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

INCOME MAINTENANCE WORKER

Income Maintenance Caseworker Phase 2

This 50-hour course is designed to cover a variety of skills associated with the Income Maintenance Caseworker role to determine service eligibility. Specific focus will include proficiency in the utilization of the NCFast application. Other topics will include skills in communication, interviewing, time management, data gathering/compiling, and data analysis. This is Phase II of a two-phase program.

Prerequisite: Pathway to Income Maintenance Caseworker (Phase I)

55684 Aug. 18 - Oct. 13 Tues./Thurs 6:00 pm-9:00 pm 50 hrs. B8 822 \$125



HEATING & AIR

HVAC: Heating, Ventilating, and Air Conditioning Level 1

Credential: Electrical Theory and Application for HVACR; ESCO Institute

 This course presents the introductory knowledge and skills needed to maintain and troubleshoot complex heating, air conditioning, and refrigeration systems. The HVAC Level 1 curriculum focuses on Introduction to HVAC, Trade Mathematics, Basic Electricity, Introduction to Heating, Introduction to Cooling, Introduction to Air Distribution Systems, Basic Copper, and Plastic Piping Practices, Soldering and Brazing, and Basic Carbon Steel Piping Practices. Students will also explore how artificial intelligence can assist technicians to troubleshoot and diagnose challenges while creating documents such as estimates and project plans.

Textbook: Refrigeration and Air Conditioning Technology (9th) (ISBN: 9780357122273)

Students will have the opportunity at the class's end to sit for the ESCO Electrical Theory exam (\$25). **Optional Textbook:** Electrical Theory, and Application for HVACR (ESCO)

55872 Aug. 17 - Dec. 15 Mon./Thurs. 6:00 pm - 9:00 pm 96 hrs. B8A Shop \$186.25

HVAC: Heating, Ventilating, and Air Conditioning Level 2

Credential: EPA Section 608, ESCO Institute

 This course will continue building upon the skills learned while taking the HVAC Level 1 class. This course will focus on fasteners, hardware, and wiring terminations; troubleshooting control circuits and motors, cooling, heat pumps, gas heating, oil heating, and accessories; zoning, ductless, and variable refrigerant flow systems, commercial hydronic systems, steam systems, retail refrigeration systems, and customer relations. Students will also explore how artificial intelligence can assist technicians to troubleshoot and diagnose challenges while creating documents such as estimates and project plans.

Textbook: Refrigeration and Air Conditioning Technology (9th) (ISBN: 9780357122273)

Students will have the opportunity at the class's end to sit for the ESCO EPA Section 608 exam (\$25).

55662 Aug. 17 - Dec. 8 Mon./Tues. 6:00 pm - 9:00 pm 96 hrs. B8A Shop \$186.25

HVAC: Heating, Ventilating, and Air Conditioning Level 3

Credential: Heat Pumps: Operation, Installation, and Service; ESCO Institute

 This course will continue building upon the skills learned while taking the HVAC Level 2 class. This course will focus on fasteners, hardware, and wiring terminations; troubleshooting control circuits and motors, cooling, heat pumps, gas heating, oil heating, and accessories; zoning, ductless, and variable refrigerant flow systems, commercial hydronic systems, steam systems, retail refrigeration systems, and customer relations. Students will also explore how artificial intelligence can assist technicians to troubleshoot and diagnose challenges while creating documents such as estimates and project plans.

Textbook: Refrigeration and Air Conditioning Technology (9th) (ISBN: 9780357122273)

Students will have the opportunity at class's end to sit for the ESCO Heat Pump exam (\$25).

Optional textbook: Heat Pumps: Operation, Installation, and Service (ESCO)

55741 Aug 18 - Dec. 10 Tues./Thur. 6:00 pm - 9:00 pm 96 hrs. B8A Shop \$186.25

BARBER

Barber Academy

Credential: Registered Barber License, North Carolina Board of Barber Examiners

 This academy is designed to train and prepare students for the profession of barbering. Students will learn the information needed to pass the state licensure exams as well as the most contemporary techniques to ensure your success in school and employment on the job. They will learn skills, safety judgments, proper work habits, business skills, and desirable attitudes necessary to obtain licensure and for competency in job entry-level positions in Barbering or a related career field.

The course materials include the Milady Standard Barbering 6th Edition textbook (ISBN: 9781305100558), Workbook (ISBN: 9781305100664), Exam Review (ISBN: 9781305100671), and a class kit available in the BCCC bookstore (prices are subject to change). Students will also need to purchase black closed-toed shoes, black scrubs, and obtain a photo ID from BCCC campus police prior to class.

Prerequisite: HRD: CRC Bronze

Level 1

55671	Aug. 4 - Dec. 1	Tues.-Fri.	8:00 am - 5:00 pm	640 hrs.	Barber Academy	\$236.25
55674	Sept. 8 - Apr. 6, 2027	Mon.-Thurs.	5:00 pm - 9:00pm	640 hrs.	Barber Academy	\$236.25

Level 2

55672	Aug. 4 - Dec. 1	Tues.-Fri.	8:00 am - 5:00 pm	640 hrs.	Barber Academy	\$199.25
55675	Sept. 8 - Apr. 6, 2027	Mon.-Thurs.	5:00 pm - 9:00pm	640 hrs.	Barber Academy	\$199.25

Level 3

55673	Aug. 4 - Dec. 1	Tues.-Fri.	8:00 am - 5:00 pm	640 hrs.	Barber Academy	\$199.25
55676	Sept. 8 - Apr. 6, 2027	Mon.-Thurs.	5:00 pm - 9:00pm	640 hrs.	Barber Academy	\$199.25



VETERINARY

Veterinary Assistant Part 1

 The Veterinary Assistant Program is designed to provide students with the foundational knowledge and practical skills required to assist veterinarians and veterinary technicians in clinical settings. This comprehensive program covers essential topics such as animal anatomy and physiology, medical terminology, animal behavior, and veterinary pharmacology. Students will learn to perform administrative and clinical tasks, including record-keeping, patient handling, diagnostic imaging, laboratory procedures, and assisting with surgical and medical procedures. This program will require two semesters to complete. The first semester is 150 hours of online and in person instruction. The second semester is 100 hours and is all clinical work in the field and various clinical settings.

Prerequisite: High school diploma or equivalent or CRC score of bronze or better.

55687	Aug. 17-Dec. 18	Mon.Wed., Fri.	6:00 pm-9:00 pm	150 hrs.	B8 826	\$204.25
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Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

REAL ESTATE & NOTARY

Notary Public Education

Credential: E-Notary Public, NC State Notary Public Section

This 7-hour course is required for persons wanting to apply for commissioning as a Notary Public for the State of North Carolina. Various topics related to the duties of a notary public will be covered. Individuals should review the Notary qualifications list on the Secretary of State's web site located at: <https://www.sosnc.gov/notary/> prior to registering for class. Per NC Secretary of State Guidelines, students will have to pass an exam to complete the class requirements. Students will be required to show a state issued photo ID and their social security card on the first night of class. This is a requirement from the Secretary of State's office. A textbook, Notary Public Guidebook, is available in the BCCC Bookstore. Books will not be sold in class and should be purchased prior to class.

Prerequisite: High School Diploma or GED

54693	Aug. 15	Sat.	8:15 am - 4:15 pm	7 hrs.	B8 829	\$75
54694	Sept. 12	Sat.	8:15 am - 4:15 pm	7 hrs.	B8 829	\$75
54695	Oct. 10	Sat.	8:15 am - 4:15 pm	7 hrs.	B8 829	\$75
54696	Nov. 14	Sat.	8:15 am - 4:15 pm	7 hrs.	B8 829	\$75
54697	Dec. 12	Sat.	8:15 am - 4:15 pm	7 hrs.	B8 829	\$75

Real Estate General Update

This four-hour mandatory course satisfies the continuing education requirements required by the NC Real Estate Commission. The General Update course is developed by the NC Real Estate commission each year. A copy of the student manual will be provided at the beginning of class.

55110	Dec. 7	Mon.	1:30 pm - 5:30 pm	4 hrs.	B8 829	\$65
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Real Estate: Fair Housing Elective

The Fair Housing Elective for Real Estate is a specialized course designed to educate real estate professionals on the principles and laws surrounding fair housing practices. This elective covers key aspects of the Fair Housing Act, including protected classes, discriminatory practices to avoid, and the importance of promoting equal access to housing opportunities. Through real-life case studies, legal updates, and ethical discussions, participants learn how to identify and prevent bias in the buying, selling, renting, and financing of property. The course emphasizes the agent's role in fostering inclusive communities and maintaining compliance with both federal and state fair housing regulations.

55667	Dec. 7	Monday	8:30 am - 12:30 pm	4 hrs.	B8 829	\$65
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INDUSTRIAL SEWING & UPHOLSTERY

Industrial Sewing & Upholstery

Credential: Industrial Sewing

 Ready to learn a fun and practical skill that can lead to a great job—or even your own business? Join our 120-hour Industrial Sewing & Upholstery Academy. This hands-on class will teach you how to operate an industrial sewing machine, deconstruct and reupholster furniture, and find the tools and resources you need to get started in the industry. You'll also learn about local companies that are looking to hire people with these exact skills. A list of materials will be provided before the class begins so you'll know exactly what to bring. Level I is required before advancing to Level II. If you enjoy working with your hands and want to turn creativity into a career, this is the class for you!

55669	Aug. 17 - Dec. 9	Mon./Wed.	5:00 pm - 9:00 pm	120	Aviation Workforce Training Center	\$181.25
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SUBSTITUTE TEACHING

Substitute Teacher Training

This 24-hour course prepares individuals to substitute teach in the local school system. This course provides information on learning expectations, time management, monitoring student interaction, classroom management, and many other topics related to being a substitute. The textbook, Substitute Teacher Handbook 10th Edition (ISBN: 9780982165782), is available in the BCCC Bookstore. Online sections require students to provide an email address and access to a device with both video and audio connectivity. The class Zoom link will be sent out the Friday prior to the start date.

Prerequisite: High School Diploma or equivalency.

55686	Oct. 19-Oct.22	Mon.-Thurs.	8:00 am-3:00 pm	24 hrs.	B8 826	\$75
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FIREARMS

Concealed Carry Handgun (CCH) Training

Class covers laws governing the use of deadly force, concealed carry statute, & other relevant issues. Class covers the fundamentals of gun operation, personal protection with the use of a handgun, gun safety, ammunition, and shooting techniques. A copy of a record check from the Clerk of Court or CCH permit required.

55767	Oct. 22- Oct. 23	Thurs.-Fri.	TH: 6:00-10:00 pm FRI: 8:30 am-2:00 pm	10 hrs.	10B 101	\$90.00
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SMALL BUSINESS CENTER

The mission of the Small Business Center Network (SBCN) is to increase the success rate and the number of viable small businesses in North Carolina by providing high quality, readily accessible assistance to prospective and existing small business owners, which will lead to job creation and retention. Contact the Director of Small Business Center at 252-940-6306. Services available through the Small Business Center Network include:

- **One-on-one business counseling, which provides an evaluation to determine immediate needs.**
- **Resources to assist with preparation of paperwork necessary to obtain financing for a qualified new business or expansion of an existing business.**
- **Assistance for owners of existing businesses seeking information and direction. To make an online request for counseling complete the online form at www.beaufortccc.edu/sbc**

**Business Counseling**

Are you thinking of starting a new business or looking to grow an existing one? BCCC Small Business Center offers free and confidential expert small business counseling services! For details, call Jack Dugan at (252) 940-6306.

To learn more or register for Small Business Center classes, scan our QR Code: Register online at www.beaufortccc.edu/sbc

**Entrepreneurship Core Curriculum**

Students who complete classes in each of the small business topics will receive a certificate of completion.

Business Formation Basics

On Campus Only. Find out the best business structure for your situation! Sole Proprietor? Limited Liability Company? Non Profit Corporation? Assumed Business Name? What are the advantages and disadvantages of each? This seminar will help you learn about each and will help you get started with your next steps. **Topic: Formation. Register online.**

Aug. 25	Tues.	10 am-12:00 pm	2 hrs	B8 828	\$0
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How to Fund Your Small Business

On Campus Only. Jack Dugan will help you discover the most likely financing method for your business type and the fundamentals of business funding. You will also create a draft funding mix for your business, identify contacts for funding your business and assess your financial readiness and the next steps for financing. **Topic: Financing. Register online.**

Aug. 25	Tues.	12:00 pm-2:00 pm	2 hrs.	B8 828	\$0
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How to Write a Basic Business Plan

On Campus Only. When entrepreneurs develop a solution and then go looking for a problem that it solves, they generally fail. Concentrating first on problem identification, analysis, and validation is critical to success in an entrepreneurial environment. Learn how to utilize the Ice House Opportunity Discovery Canvas to find your customers and set your business up for success! Jack Dugan shows you how to apply this proven process to your startup or expansion idea. **Topic: Planning. Register online.**

Aug. 25	Tues.	2:00 pm-4:00 pm	2 hrs.	B8 828	\$0
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Maximizing Google Business Profile for Small Business Marketing

On Campus Only. Jack Dugan will show you how to unlock the full potential of your Google Business Profile. You will learn essential strategies to enhance your online visibility, attract more customers, and effectively manage your business information. Create a tailored action plan to optimize your profile, explore best practices for engaging with customers through reviews and posts, and identify key metrics to measure your success. By the end of the course, you will have the tools and knowledge to elevate your business's online presence and drive growth through effective use of your Google Business Profile. **Topic: Marketing. Register online.**

Aug. 25	Tues.	4:00 pm-6:00 pm	2 hrs.	B8 828	\$0
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Recordkeeping & Taxes for Small Business

On Campus Only. Kaitlyn Cooper provides an overview of key financial and tax considerations for small business owners, covering topics like managing cash flow, working with financial professionals, and navigating business tax and bookkeeping requirements. You'll gain practical knowledge and resources to effectively manage the money side of your small business. **Topic: Taxes. Register online.**

Aug. 25	Tues.	6:00 pm-8:00 pm	2 hrs.	B8 828	\$0
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Pricing for Profitability

On Campus Only. Learn a tried and true process for pricing your products and services to be both profitable and competitive with your market. Too many times, small businesses miss the mark with pricing and leave money on the table! Jack Dugan shows you how to make sure this doesn't happen to you. **Topic: Planning. Register online.**

Sept. 15	Tues.	10:00 am- 12:00pm	2 hrs.	B8 828	\$0
Dec. 1	Tues.	10:00 am-12:00 pm	2 hrs	B8 828	\$0



Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

How Can CDFI's Fund Your Business?

 On Campus Only. A CDFI, or Community Development Financial Institution, is a specialized financial institution that provides responsible financial products and services to underserved communities to promote economic development and opportunity. Learn from our Expert, Roxanne Reed on how they might help your business with funding. **Register online.**

Sept. 29 Tues. 10:00 am-3:00 pm 5 hrs. B8 828 \$0

Fundraising for Non-Profits

 On Campus Only. What does every nonprofit need? Money! Learn innovative and creative strategies for how and where to find funding to support your organization's mission and goals. Participants in this three-hour workshop will advance their knowledge and skills with tactics, tips and tools taught by Debra Torrence, a seasoned and successful fundraiser. **Register online.**

Nov. 3 Tues. 10:00 am-1:00 pm 3 hrs B8 828 \$0

Creating a Professional Business Plan in Just 1 Day

 On Campus Only. Do you have a great business idea but don't know how to get started? Join our immersive 1 day workshop leveraging LivePlan to develop and polish your business plan. LivePlan is user-friendly software that will guide you through every section of your plan. Whether launching a new startup or expanding your existing company, this crash course will save you time and provide structure to transform your concept into a solid plan. Bring your laptop if you have one. **Topic: Planning. Register online.**

Nov. 17 Tues. 9:00 am-4:00 pm 7 hrs B8 828 \$0

Bookkeeping with QuickBooks for Small Business

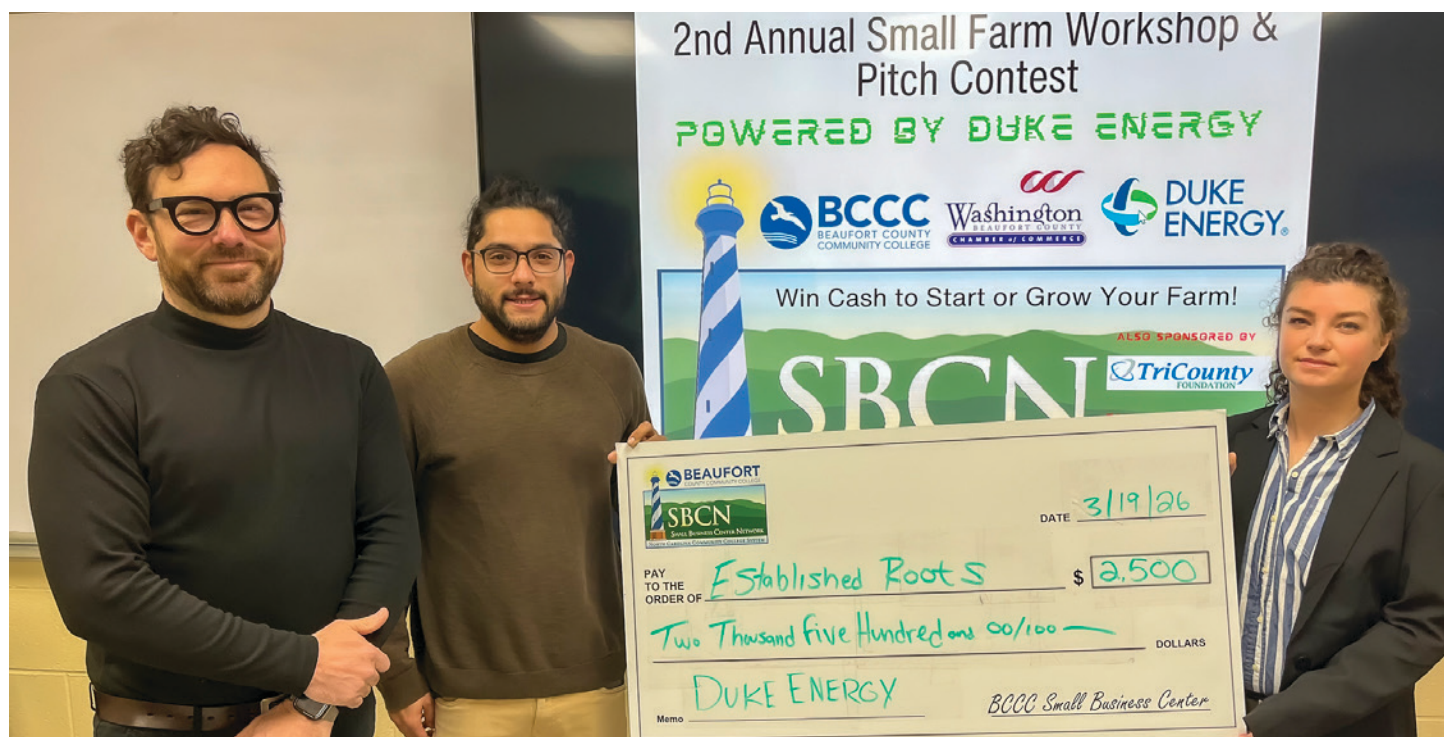
 QuickBooks is the industry leading bookkeeping software. This class teaches you how to not only use QuickBooks, but maximize it in your small business! Explore and understand all the key features of QuickBooks Online. Accurate books sets your business up for success and helps you feel less stress! **Topic: Taxes. Register online.**

Dec. 8 Tues. 6:00 pm- 8:00 pm 2 hrs. B8 828 \$0

Insurance Basics for Small Business

The experts at Flatlands Insurance cover the "need to knows" for protecting your small business with the right insurance coverage!

 Oct. 13 Tues. 10:00 am- 12:00pm 2 hrs. B8 828 \$0



MUSIC & MOVEMENT

Welcome to our new dancing and physical movement studio! Line dancing will be more fun than ever in Building 8. Thanks to all of our steadfast dancing students who have supported us while we've planned and installed this fine addition to our campus.

Line Dancing Beginner

Line Dancing Beginner provides gentle and moderate exercise as we learn 20 different styles. These steps will prepare students for many social occasions, and we learn in a pleasant and convivial atmosphere. Just the many styles of music make the learning fun. **Register & pay online.**

53936	Aug. 24-Oct. 5	Mon.	9:30 am-11:00 am	9 hrs.	B8 825	\$35
53937	Aug. 24-Oct. 5	Mon.	6:00 pm-7:30 pm	9 hrs.	B8 825	\$35

Line Dancing Intermediate

We continue our line dancing exercises with new dances and slightly more complex arrangements. Build upon all the steps that we learned in our first sessions to give students more dances and more fun. **Register & pay online.**

53930	Oct.19-Nov. 23	Mon.	9:30 am-11:00 am	9 hrs.	B8 825	\$35
53931	Oct.19-Nov. 23	Mon.	6:00 pm-7:30 pm	9 hrs.	B8 825	\$35
53932	Nov. 30-Dec. 21	Mon.	9:30 am-11:00 am	9 hrs.	B8 825	\$35
53933	Nov. 30-Dec. 21	Mon.	6:00 pm-7:30 pm	9 hrs.	B8 825	\$35

Carolina Shag Beginner

The Shag is the favorite couples dance in the Carolinas. Come and learn this traditional social activity and enjoy the fellowship in our dancing classroom. It will not take long for couples to master the basic steps and at least six fun moves. Dance etiquette will be part of the instruction. After this class couples will be ready to confidently join-in at many social events. **Register & pay online.**

54111	Aug. 25-Oct. 6	Tues.	6:00 pm-7:30 pm	9 hrs.	B8 825	\$50
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Carolina Shag Intermediate

After mastering the basics in our Carolina Shag class please return to add more steps to your repertoire. More shagging equals more fun. We'll continue to build confidence with the basics and add new moves. Chris Winstead will lead the class, and you will lead everyone to the dance floor at the next party. **Register & pay online.**

54112	Oct. 20-Nov. 24	Tues.	6:00 pm-7:30 pm	9 hrs.	B8 825	\$50
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Salsa & Cumbia Dancing

Add something new to your dancing skills. Lianne Solina of Solina Dance Studios is bringing the fun of Latin dancing to our campus. Salsa is quick and lively. Cumbia is waltz-like and romantic. Students will learn and enjoy both of these dances during our 6 week class. **Register & pay online.**

55794	Sept. 17-Oct. 22	Thurs.	6:00 pm-7:30 pm	9 hrs.	B8 825	\$60
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Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

Yoga

Our yoga classes are perfect for new students and those returning to yoga. We limited the class size to accommodate individualized instruction in our new studio. Cathy Peoples (AM) and Tammy Williams (PM), certified yoga instructors, have many years experience teaching this timeless practice. Classes involve both standing and floor movements. Please bring your own mat. **Register & pay online.**

55795	Sept. 9-Oct. 14	Wed.	9:00 am-10:30 am	9 hrs.	B8 825	\$60
55796	Oct. 28-Dec. 9	Wed.	9:00 am-10:30 am	9 hrs.	B8 825	\$60
55797	Sept. 9-Oct. 14	Wed.	5:45 pm-7:15 pm	9 hrs.	B8 825	\$60
55798	Oct. 28-Dec. 9	Wed.	5:45 pm-7:15 pm	9 hrs.	B8 825	\$60



Tai Chi

Tai Chi is an old martial art known for its emphasis on relaxation, coordination, and focus of mind. Tai Chi focuses on the cultivation of "refined force." How does Tai Chi cultivate refined force? By using physical structure, relaxation, and intention. Please join our new Tai Chi instructor, Tony Demma, as he leads you toward refined force. Relaxation allows the muscles and joints to move more freely. The result is improved sensitivity, mobility, and connection, and the body is able to act as a vehicle for the expression of intention. **Register & pay online.**

55799	Aug. 6-Sept. 10	Thur.	10:30 am-12:00 pm	9 hrs.	B8 825	\$60
55800	Sept. 24-Oct. 29	Thur.	10:30 am-12:00 pm	9 hrs.	B8 825	\$60
55801	Nov. 6-Dec. 17	Thur.	10:30 am-12:00 pm	9 hrs.	B8 825	\$60

BPAC Intro to Performing and Visual Arts

"A Christmas Carol" is now an area tradition. Come be a part of this endearing and heartwarming start to the holidays. BCCC and BPAC continue to explore theater arts such as acting, stage management, musical theater and film making. We invite everyone who has an interest in community theater to join us. Our Fall '26 acting and production class culminates in our fourth production of Charles Dickens' "A Christmas Carol." This performance will incorporate a play with independent film, music, and dancing! On-stage or behind-stage, there is something for anyone who likes theater, and we hope you'll join us. **Register & pay online.**

55804	Sept. 8-Nov. 22	Tues.	6:00 pm-8:00 pm	32 hrs.	B8 Auditorium	\$20
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Banjo Lessons

Mike Fox came down from the mountains and brought his old-timey traditional music with him. We are grateful that he will share his banjo playing skills at BCCC. Please join this class to begin enjoying the banjo. Along the way Mike will share fundamental banjo set-up and care, basic musical vocabulary, understanding finger placement charts, resources for banjo players, tuning, and all the foundational skills for making fine Mountain Music. He will teach the Clawhammer style of playing from which students may begin to explore other banjo styles. **Register & pay online.**

55813	Sept. 10-Oct. 15	Thur.	6:00 pm-8:30 pm	15 hrs.	B1 119	\$75
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Guitar Lessons

Dust off that guitar that's been sitting around and finally learn to play. Or join this class to refresh the skills you haven't used in quite some time. With Churchill Hodges' guidance you'll be picking and strumming in no time. He'll teach you the major and minor chords and how to move between them. You'll choose your favorite playing style whether it is using a flat pic or finger picking. Various types of music such as Folk, Southern Rock, Blues, Contemporary Christian, Rock, and Bluegrass are addressed. Each session will include group and individual instruction. **Register & pay online.**

55814	Oct. 20-Nov. 23	Tues.	6:00 pm-8:30 pm	15 hrs.	B1 119	\$75
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GARDENING & OUTDOORS

Learn About Beekeeping

 Please join us for an informative session with the Beaufort County Beekeeping Association. The members want to share their love of bees and beekeeping with you. Their enthusiasm will reveal all the pleasure beekeeping can bring. And don't forget the honey! If you have any interest in beekeeping, then come and listen. You may want to join our Beekeeping class in the Spring. This class is free, but registration is required. **Register online.**

55803 Oct. 22 Thur. 6:00 pm-8:30 pm 2.5 hrs. B8 826 \$0

Lawn & Small Engine Repair

Here is an opportunity to fix your own stuff! In this class, students will learn the skills needed to diagnose, repair, and maintain both 2-cycle and 4-cycle engines. These include lawnmowers, weed eaters, tillers, chain saws, and leaf blowers. We use a combination of classroom instruction and hands-on experience. Students are encouraged to bring their own equipment to our shop for tune-up and repair. **Register & pay online.**

55816 Sept. 30-Nov. 4 Wed. 6:00 pm-8:30 pm 15 hrs. B7 103 \$105

MOTORCYCLE SAFETY

Motorcycle Safety: Basic Rider Course, 2 Wheels

We are pleased to offer this new service for area motorcycle riders, using our spacious new driving pad. Students will learn safe street-riding skills and how to operate motorcycle controls on our protected range. Motorcycles and training manuals are provided. **Please call 252-940-6357 to register.**

Requirements: Approved helmet, over-the-ankle footwear, long pants, long-sleeved shirt or jacket, full-fingered gloves, and protective eyewear must be worn during training.

Additional Info:

- Successful completion earns a skills waiver card for the NCDMV
- Class size is limited for personal instruction
- Held rain or shine
- Registration fee is non-refundable; call if you need to reschedule.

Before Class

A required e-course from the National Motorcycle Safety Foundation is included in the fee. Login info will be sent 10 days before class. Help is available for online access if needed.

Important: Bring your e-course Certificate of Completion to the first day. No certificate means no participation and no refund.

55791 Sept. 12 & 13 Sat. & Sun. 8:00 am-6:00 pm 20 hrs. B11 27 & Driving Pad \$200

Motorcycle Safety: Basic Rider Course, 3 Wheels

With 3-wheel motorcycles growing in popularity, we are expanding our offerings of this course. The Motorcycle Safety Foundation's 3-Wheel Basic Rider Course teaches the same core riding skills as our 2-wheel class, with a focus on safe operation and street readiness—whether riding solo or in a group.

Hands-on training takes place on our spacious driving pad, with classroom instruction included. Motorcycles and training manuals are provided.

Requirements: Approved helmet, over-the-ankle footwear, long pants, long-sleeved shirt or jacket, full-fingered gloves, and protective eyewear must be worn during training.

Additional Info:

- Successful completion earns an NCDMV skills waiver card
- Class size is limited for personal instruction
- Held rain or shine
- Registration fee is non-refundable; call to reschedule
- Students may use their own 3-wheel cycles if they meet guidelines—please call for details
- **Register at:** <https://can-am.brp.com/on-road/us/en/learn-to-ride/registration.html>

53866	Aug. 29 & 30	Sat. & Sun.	8:00 am-5:00 pm	20 hrs.	B11 27 & Driving Pad	\$220
53867	Sept. 26 & 27	Sat. & Sun.	8:00 am-6:00 pm	20 hrs.	B11 27 & Driving Pad	\$220
53868	Oct. 17 & 18	Sat. & Sun.	8:00 am-6:00 pm	20 hrs.	B11 27 & Driving Pad	\$220
53869	Nov. 7 & 8	Sat. & Sun.	8:00 am-6:00 pm	20 hrs.	B11 27 & Driving Pad	\$220

We are grateful to Big Rock Powersports and Twin County Marine for loaning us 4 Can-Am Spyders to use for these classes.



Greenville
252-353-4959

New Bern
252-638-7026



Rocky Mount
252-977-2191

 Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

We are not offering any one session cooking classes this semester. It is time to do some updating to our kitchen and our culinary programs. We will be back with plenty of cooking classes in Spring 2027! Thanks for your patience.

Cake Decorating Beginner

Rachel Lewis wants to teach you how to decorate cakes and cupcakes in a variety of ways. Learn how to make buttercream icing, level a cake, tort it, fill it, and decorate it. There will be a variety of piping techniques covered in this class, including how to create borders, balloons, and flowers, including the Wilton rose. This is the place to start, whether you want to make a birthday cake for your family or earn a living as a Cake Artist. We are so pleased to have this class back on our schedule. **Register & pay online.**

55805	Sept. 14-Oct. 19	Mon.	6:00 pm-8:30 pm	15 hrs.	B8 830	\$75
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Cake Decorating Intermediate

Created for those who have completed our Beginner class, this session takes basic skills and applies them to new techniques. Also, new skills will be added. Students who want to create more elaborate cakes, cookies, and cupcakes will enjoy adding new designs to their repertoire. As the holidays approach, Rachel Lewis is eager to give students more options for delicious entertaining baked goods. **Register & pay online.**

55806	Nov. 2-Dec. 7	Mon.	6:00 pm-8:30 pm	15 hrs.	B8 830	\$75
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Reading Group, Great American Novels

Read and discuss the greatest fiction written by Americans over the last 250 years. Your guide will be Dr. Dave Loope, President of Beaufort County Community College. Our selections for Fall '26 are: *Manhattan Transfer*, Jon Dos Passos; *The Collected Short Stories of Katherine Anne Porter*; *Lincoln in the Bardo*, George Saunders; *Whistler*, Ann Patchett. We will read the books in that order and meet on September 3, October 1, November 5, and December 3. **Register & pay online.**

55793	Sept. 3, Oct. 1, Nov. 5, Dec. 3	Thur.	6:00 pm-8:00 pm	8 hrs.	B10 Boardroom	\$25
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Foundations of Religious Studies

 We offer this class to introduce the academic study of religion. It is designed to appeal to church leaders, ministry teams, and anyone else who desires to engage in critical thinking and respectful dialogue regarding religions of the world. This non-sectarian offering approaches religion as a cultural and historical phenomenon using established methods from history, textual study, anthropology, sociology, and ethics. Please join to build religious literacy, compare traditions accurately and responsibly, and analyze religion's role in contemporary society. The class will have three meetings. Monday evening, we will start on our campus, then have a virtual meeting on Tuesday, and finish the week back together on BCCC's campus. **Register & pay online.**

55802	Sept. 21-Sept. 24	Mon./Tues./Thur.	6:00 pm-9:00 pm	9 hrs.	Online/B1 104	\$50
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Leadership Foundations for Faith-Based and Community Organizations

 Strengthen your leadership skills for ministry, nonprofit, volunteer, and community settings. This course explores practical leadership principles, communication, team development, volunteer engagement, conflict resolution, ethical decision making, and mentoring. Participants will leave with tools they can immediately apply in real leadership positions. We will start this class on Monday evening on the BCCC campus. Then we will meet virtually on October 27 and November 2. On Tuesday, November 3 we will gather together to finalize our learning and celebrate our new skills. **Register & pay online.**

55843	Oct. 26-Nov. 3	Mon./Tues.	6:00 pm-9:00 pm	12 hrs.	Online/B1 104	\$60
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Pottery Workshops

We hold our pottery classes at Mud in Motion, 601 John Small Avenue, Washington, NC 27889. It is a spacious new studio, and everyone is enjoying learning there. These classes accommodate all skill levels, from beginner to advanced. All the classes will provide many opportunities to learn hand building pottery, coiled construction techniques, and wheel thrown pottery. The kiln is ready to fire your pots after colorful glazes are applied. All materials are included. **Register & pay online.**

Pottery All

55823	Aug. 20-Sept. 10	Thur.	9:00 am-12:00 pm	12 hrs.	Mud In Motion	\$120
55824	Aug. 20-Sept. 10	Thur.	1:00 pm-4:00 pm	12 hrs.	Mud In Motion	\$120
55825	Aug. 20-Sept. 10	Thur.	6:00 pm-9:00 pm	12 hrs.	Mud In Motion	\$120
55826	Sept. 17-Oct. 8	Thur.	9:00 am-12:00 pm	12 hrs.	Mud In Motion	\$120
55827	Sept. 17-Oct. 8	Thur.	1:00 pm-4:00 pm	12 hrs.	Mud In Motion	\$120
55828	Sept. 17-Oct. 8	Thur.	6:00 pm-9:00 pm	12 hrs.	Mud In Motion	\$120
55829	Oct. 15-Nov. 5	Thur.	9:00 am-12:00 pm	12 hrs.	Mud In Motion	\$120
55830	Oct. 15-Nov. 5	Thur.	1:00 pm-4:00 pm	12 hrs.	Mud In Motion	\$120
55832	Oct. 15-Nov. 5	Thur.	6:00 pm-9:00 pm	12 hrs.	Mud In Motion	\$120
55833	Nov. 12-Dec. 10	Thur.	9:00 am-12:00 pm	12 hrs.	Mud In Motion	\$120
55835	Nov. 12-Dec. 10	Thur.	1:00 pm-4:00 pm	12 hrs.	Mud In Motion	\$120
55834	Nov. 12-Dec. 10	Thur.	6:00 pm-9:00 pm	12 hrs.	Mud In Motion	\$120

Pottery Workshop Pumpkin Luminaries

55818	Aug. 19-Sept. 9	Wed.	9:00 am-12:00 pm	12 hrs.	Mud In Motion	\$120
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Pottery Workshop Sgraffito Jars

55819	Sept. 16-Oct. 7	Wed.	9:00 am-12:00 pm	12 hrs.	Mud In Motion	\$120
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Pottery Workshop Winter Cottage

55820	Oct. 14-Nov. 4	Wed.	9:00 am-12:00 pm	12 hrs.	Mud In Motion	\$120
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Pottery Workshop Salt & Pepper Caddy

55822	Nov. 11-Dec. 9	Wed.	9:00 am-12:00 pm	12 hrs.	Mud In Motion	\$120
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Slip Cast Ceramic Workshops

At Hoji Ceramics, Terria Baynor is bringing back the lost art of slip cast ceramics. As well, students in her classes will experience the entire process of producing the nostalgic decorations that made slip cast ceramics so popular in the past. In Terria's classes enrollees will pour the molds to cast their objects. Then they will clean, trim, and underglaze them. Objects will be fired, glazed, refired, and assembled to make lovely things for their homes. What are these objects? In Fall Semester we will have classes to make lighthouses, angels, Santas, and the very popular lighted trees. Morning classes and evening classes will all be fun and satisfying. **Register & pay online.**

Lighthouses

55836	Sept. 9-Sept. 30	Wed.	9:00 am-1:00 pm	16 hrs.	Hoji Ceramics	\$80
55837	Sept. 10-Oct. 1	Thur.	5:30 pm-9:30 pm	16 hrs.	Hoji Ceramics	\$80

Angels

55838	Oct. 14-Nov. 4	Wed.	9:00 am-1:00 pm	16 hrs.	Hoji Ceramics	\$80
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Santas

55839	Oct. 15-Nov. 5	Thur.	5:30 pm-9:30 pm	16 hrs.	Hoji Ceramics	\$80
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Lighted Trees

55840	Nov. 18-Dec. 9	Wed.	9:00 am-1:00 pm	16 hrs.	Hoji Ceramics	\$80
55841	Nov. 19-Dec. 17	Thur.	5:30 pm-9:30 pm	16 hrs.	Hoji Ceramics	\$80

Beginning Sewing Skills

Debra Hartley is accomplished at sewing and upholstery. Her goal is to help students acquire basic sewing skills that can grow with practice and experience. Learn to sew to make clothing or home decorations. We have all the supplies and fabric for our first evening's project, a pillowcase. Then you will bring your own fabric to make a charming throw pillow or apron. Along the way, you will learn to top stitch, French seam finish, install a zipper, and a Velcro closure. With the samples and guides you create in this class; you will be on your way. **Register & pay online.**

55807	Sept. 15-Oct. 20	Tues.	6:00 pm-8:30 pm	15 hrs.	B8 829	\$70
55808	Nov. 3-Dec. 8	Tues.	6:00 pm-8:30 pm	15 hrs	B8 829	\$70

Sewing Projects

Debra Hartley added this class to continue mentoring those students who completed our Beginning Sewing Skills class. In these sessions, students will choose their own projects to complete, and Debra will guide them through. They will also continue to develop and fine tune their sewing abilities. **Register & pay online.**

55809	Sept. 14-Oct. 19	Mon.	6:00 pm-8:30 pm	15 hrs	B8 829	\$70
55810	Nov. 2-Dec. 7	Mon.	6:00 pm-8:30 pm	15 hrs	B8 829	\$70

Quilting for Beginners

Quilting is back in our sewing lab. What a pleasure it is to welcome Debby Hodges as she continues her tradition of bringing curious sewers into the quilting circle. We will use paper piece quilting to complete at least one project; a Pineapple Table Runner. We will supply all the tools needed for success, but students will want to choose their own fabric. Come and learn how satisfying quilting can be. **Register & pay online.**

55811	Sept. 17-Oct. 22	Thur.	6:00 pm-8:00 pm	12 hrs.	B8 829	\$70
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Crochet/Amigurumi

If you know the basics of crocheting, such as chain, single, double, and 1/2 double, then this class is for you. Cindy Marks is ready to share her skills in making amigurumi. That is another way of saying plushies! You will create whimsical charming animals and other holiday themed charmers using crochet hooks. Just bring your own hook. After the first meeting you will want to find your own favorite yarn to create a wonderful menagerie of delightful creatures. **Register & pay online.**

55812	Sept. 16-Nov. 4	Tues.	2:00 pm-4:00 pm	16 hrs	B8 829	\$70
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Welding for Fun

Have you ever thought about all the cool things you could make if only you knew how to weld? Well, here is your chance to learn. We have all the supplies you will need, and the safety equipment too. Just join this class and you will learn the basics of Mig (GMAW), Tig (GTAW), and stick (SMAW) welding. We will also focus on welding machines appropriate for home use. By the end of 5 sessions you will have made your own art project to keep. **Register & pay online.**

55815	Sept. 23-Oct. 21	Wed.	5:30 pm-8:30 pm	15 hrs.	B4 112	\$215
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3D Printing

3D printing has many manufacturing, scientific, and medical applications. Students will use computers to create 3 dimensional renderings of objects. They will employ geometric constraints and extrusions to complete the plan. Finally, they will set up and run a 3D printer to create that object. It sounds complex, but it really is fun! Matt Holliday, BCCC Advanced Manufacturing Instructor, will take the mystery out of this important new phenomenon. Students will proudly take home the objects they create. **Register & pay online.**

55817	Oct. 6-Oct. 27	Tues.	5:30 pm-8:30 pm	12 hrs.	B4 104	\$115
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Washington County Center

37 E. Millpond Rd.
Roper, NC 27970

Would you like to be added to our email list to receive course information about upcoming BCCC classes and services in Washington County?
Call 252-940-6245 or email chanta.rickard@beaufortccc.edu.

SMALL BUSINESS CENTER

Free, confidential business counseling is available on site. Call the center to schedule an appointment!
A majority of our classes can be viewed as a live webinar or a live stream of an on-campus SBC workshop. See the workshop lineup for subject matter!



Business Counseling

Are you thinking of starting a new business or looking to grow an existing one? BCCC Small Business Center offers free and confidential expert small business counseling services! For details, call Jack Dugan at (252) 940-6306.

To register for Small Business Center classes, scan code or register online at www.beaufortccc.edu/sbc



HIGH SCHOOL EQUIVALENCY

GED/High School Equivalency



Want to earn your high school diploma and get ready for a great job? We've got classes in Beaufort, Hyde, Washington, and Tyrrell Counties to help you do just that! If you're 16 or older, you can join us to improve your reading, writing, and math skills, get prepared for job training programs, study for and pass the High School Equivalency (HSE) test, and build the confidence and knowledge you need to land a job or move up in your current one.

53704	Ongoing	Mon./Wed.	5:00 pm-8:00 pm	Ongoing	WCC	\$0
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BEAUFORT DIGITAL BRIDGE

FREE tutoring on computers, smartphones, apps, social media, and so much more! No experience is necessary, and you are not required to be a Beaufort CCC student to receive services. Ages 16+ eligible. Rental laptops and internet hotspots are available for free!

Digital Navigator Services - in-person 1:1 tutoring or groups of up to 3 people.

Digital Literacy Class - in-person instruction available Tuesdays and Thursdays from 1:00 - 2:30 pm on the BCCC campus in the Continuing Education Building 8.

We also provide both services by appt. on-campus OR off-campus at churches, senior centers, community locations, etc. during the day OR evening. Learn more at our webpage, www.beaufortccc.edu/digitalbridge. Call 252-940-6325 and leave a message.

Digital Literacy: Computer Basics



Credential: Digital Literacy, Northstar

This course teaches essential digital skills to help students find and keep a job. Topics include basic computer use, keyboarding, email, internet navigation, Windows, and online job searching. Students will earn certificates and badges as they develop the technical skills needed for employment and further education.

55652	Aug. 19	Wed.	1:00 pm - 3:00 pm	2 hrs.	Washington County Library	\$0
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Check out our Ed2Go online course offerings! We offer over 200 courses in just about every category imaginable! Each subject is presented in an easy to understand format and is facilitated by a professional instructor. Assistance with your course is provided using a discussion area monitored by your instructor and fellow students. Access your course anytime 24 hours a day, 7 days a week. Set your own study time and your own pace! Visit www.ed2go.com/beaufortccc/



Look for this logo for scholarship-eligible classes. These courses are free or you may qualify to have the fee for this class covered.

Hyde County Davis Center

33460 US Highway 264
Engelhard, NC 27824

Would you like to be added to our email list to receive course information about upcoming BCCC classes and services in Hyde County? Call 252-940-6231 or email chanta.rickard@beaufortccc.edu.



BCCC COVERS THE COST OF TRANSPORTATION VOUCHERS FOR GED TESTING AND TRANSPORTATION THROUGH HYDE COUNTY TRANSIT. CALL 252-940-6370 FOR A VOUCHER AND 252-926-1637 FOR A RIDE.

BEAUFORT DIGITAL BRIDGE

The Beaufort Digital Bridge program at Beaufort CCC offers FREE tutoring on computers, smartphones, apps, social media, and so much more! No experience is necessary, and you are not required to be a Beaufort CCC student to receive services. Ages 16+ eligible. We have hired two additional full-time staff to make our services more accessible!

Digital Navigator Services - in-person 1:1 tutoring or groups of up to 3 people.

Digital Literacy Class - in-person instruction available Tuesdays and Thursdays from 1 - 2:30 pm on the BCCC campus in the Continuing Education Building 8.

We also provide both services by appt. on-campus OR off-campus at churches, senior centers, community locations, etc. during the day OR evening. Learn more at our webpage, www.beaufortccc.edu/digitalbridge. Schedule your FREE appointment today by emailing BeaufortDigitalBridgeProject@live.beaufortccc.edu or by calling (252) 940-6325 and leaving a message!

Digital Literacy: Computer Basics

Credential: Digital Literacy, Northstar

 This course teaches essential digital skills to help students find and keep a job. Topics include basic computer use, keyboarding, email, internet navigation, Windows, and online job searching. Students will earn certificates and badges as they develop the technical skills needed for employment and further education.

55661	Sept. 9	Wed.	9:30 am - 11:30 am	2	Hyde County Senior Center	\$0
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HIGH SCHOOL EQUIVALENCY

GED/High School Equivalency

 Want to earn your high school diploma and get ready for a great job? We've got classes in Beaufort, Hyde, Washington, and Tyrrell Counties to help you do just that! If you're 16 or older, you can join us to improve your reading, writing, and math skills, get prepared for job training programs, study for and pass the High School Equivalency (HSE) test, and build the confidence and knowledge you need to land a job or move up in your current one.

Ongoing	Tues./Thurs.	9:00 am-12:00 pm		HDC	\$0
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TYRRELL COUNTY

Digital Literacy: Computer Basics

Credential: Digital Literacy, Northstar

 This course teaches essential digital skills to help students find and keep a job. Topics include basic computer use, keyboarding, email, internet navigation, Windows, and online job searching. Students will earn certificates and badges as they develop the technical skills needed for employment and further education.

55663	Oct. 7	Wed	11:00 am - 1:00 pm	2	Tyrrell County Library	\$0
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ASSOCIATE DEGREE PROGRAMS



Through the Beaufort Promise, BCCC will cover tuition and fees for all the following programs for qualifying residents from Beaufort, Hyde, Tyrrell, and Washington Counties. Summer semesters and textbooks are not covered. For further information about any of these programs, including transfer opportunities or our schedules, please call Admissions at 252-940-6233.

BCCC offers an array of curriculum programs across multiple disciplines and career tracks to prepare students for transfer to university or to go straight into the workforce. These programs include Certificate, Diploma, and Associate degree options for students interested in one semester, one year, or two year studies. Program areas include:

- **Agribusiness Technology**
- **Associate Degree Nursing & Practical Nursing**
- **University Transfer**
- **Automotive Systems Technology**
- **Biomedical Equipment Technology**
- **Boat Manufacture & Service**
- **Business Administration**
- **Community Spanish Interpreter**
- **Cosmetology, Esthetics, Manicuring Nail Technology**
- **Criminal Justice Technology**
- **Early Childhood Education**
- **Electrical Engineering Technology**
- **Emergency Medical Science**
- **Information Technology**
- **Mechanical Engineering Technology**
- **Medical Laboratory Technology**
- **Office Administration & Medical Office Administration**
- **Social & Human Services**
- **Therapeutic Massage**
- **Teacher Prep**
- **Welding Technology**

The following pages only highlight some of the above programs. If you would like more information about any of our program areas please contact our Office of Admissions at 252-940-6233 for additional information or visit our website at

www.beaufortccc.edu/programs.

If you have any issues applying or registering, please contact Accessibility Services at 252-940-6313 and we will make accommodations. An advance notice of 72 hours may be required for some accommodations.

WANT A DEGREE THAT WORKS WITH YOUR SCHEDULE? THESE PROGRAMS CAN BE COMPLETED ENTIRELY ONLINE:

BUSINESS ADMINISTRATION
COMMUNITY SPANISH INTERPRETER
CRIMINAL JUSTICE TECHNOLOGY
EARLY CHILDHOOD EDUCATION
EMERGENCY MEDICAL SCIENCE

HUMAN SERVICES TECHNOLOGY
INFORMATION TECHNOLOGY
OFFICE ADMINISTRATION
MEDICAL OFFICE ADMINISTRATION

UNIVERSITY TRANSFER



BCCC has several university transfer agreements that guarantee admission to the university.

Pirate Promise with East Carolina University

Guarantees ECU admission for students completing an Associate in Arts or Associate in Science degree with a 2.5 GPA or greater. Benefits include guaranteed admission, waived ECU transfer application fee, joint academic advising, joint financial aid counseling and RaiseMe micro-scholarship opportunities, ECU One Card eligibility, access to ECU libraries, and access to Here's How ECU Career Services virtual workshop series.

Pathway to Excellence with University of North Carolina Wilmington

Guarantees UNC-W admission for students completing an Associate in Arts or Associate in Science degree with a 2.5 GPA or greater. Benefits include guaranteed admission and joint academic advising.

Bachelor of Social Work with UNC-Wilmington

Graduates of this Human Services Technology pathway can transfer to UNC-Wilmington to complete a Bachelor of Social Work either in person or online. This pathway is for students who plan to continue their education. It requires completion of 66 credit hours and a 160-hour internship.

BSIT-Bachelor of Science in Industrial Technology with East Carolina University

Apply up to 60 hours of NCCCS equivalent coursework into the Bachelor of Science in Industrial Technology (BSIT) Transfer Program at ECU. Students who are admitted into the university are automatically declared into the BSIT if they have or will have a qualifying AAS degree. Guarantees ECU admission for students completing an Associate in Applied Science with a 2.5 GPA or greater. Benefits include joint academic advising, access to ECU libraries, and access to Here's How ECU Career Services virtual workshop series.



Career and College Promise (CCP) offers North Carolina students a jump-start in college or in a career while still in high school. This dual-enrollment program allows eligible high school students to enroll in college classes at BCCC. Students who successfully complete college courses can earn transferable credits that count toward a degree, and best of all, those courses are free! In many cases, students can also earn dual credit—meeting their high school graduation requirements with college courses.

University transfer courses transfer to all NC public universities and many private colleges. Students can remain a part of their high school student body and participate in athletics, clubs, and activities with their high school classmates. CCP classes are offered on our campus, online, broadcast via the Information Highway, and, in some cases, on a high school campus.

Students can earn credits towards a four-year college degree, technical credential, certificate, or diploma from these program areas:

- | | |
|-------------------------------------|-------------------------------------|
| • Associate in Arts | • Esthetics Technology |
| • Associate in Science | • Social & Human Services |
| • Associate Degree Nursing | • Information Technology |
| • Agribusiness Technology | • Manicuring/Nail Technology |
| • Automotive Systems Technology | • Mechanical Engineering Technology |
| • Boat Manufacture & Service | • Medical Office Administration |
| • Business Administration | • Office Administration |
| • Cosmetology | • Teacher Transfer |
| • Criminal Justice Technology | • Welding Technology |
| • Early Childhood Education | |
| • Electrical Engineering Technology | |



**CONTACT THE STUDENT'S
HIGH SCHOOL COUNSELOR
TO APPLY FOR
CAREER & COLLEGE PROMISE.**

For University Transfer Pathways, students must be a high school junior or senior, have an unweighted high school GPA of 2.8, or demonstrate college readiness in English, reading, and mathematics on approved assessments or placement tests.

For Technical Education Pathways, high school freshmen & sophomores must see their high school counselor or liaison for eligibility requirements. Juniors & seniors must have an unweighted high school GPA of 2.8, or demonstrate college readiness on approved assessments or have the recommendation of their high school principal & meet the prerequisites of the career pathway.

WHY START AT BEAUFORT CCC?

Every year, we send students to universities such as East Carolina University, UNC-Wilmington, North Carolina State University, Elizabeth City State University, and UNC-Chapel Hill.

Cost Savings

Many of our students from our service area (Beaufort, Hyde, Tyrrell, and Washington Counties) will qualify for the Beaufort Promise Scholarship in addition to the federal Pell Grant, which is money that they do not need to pay back, so they will **not have to pay anything for tuition and fees**. The Next NC Scholarship can help cover costs for students outside of our service area. We connect students to private scholarships that can help cover the cost of textbooks.

Transfer Success

According to the North Carolina Community College System, students who transferred during 2021-2022 academic year from us fared better than all but six other community colleges in the state. The rankings look at whether students who left the college with 30+ credit hours and went on to a university were still enrolled or graduated from the university a year later. In the case of students who graduated with a full associate degree, 96.3% of them were still at their universities a year later.

Classes here average 14 students per teacher, compared to 17 at ECU (U.S. News), which helps students do better academically by:

- Building stronger relationships with their teachers
- Encouraging students to engage and participate more
- Allowing for more individualized attention
- Providing detailed feedback and guidance

Even in online classes, when individualized attention can seem harder to deliver, the college trains its instructors to teach online and six faculty members have won awards for their online course designs.



Mechanical engineering is all about the study of physical machines involving force and movement. As one of the broadest engineering disciplines, it combines physics, math, and materials science to design, analyze, manufacture, and maintain mechanical systems.

Our program prepares you to design, develop, build, and test mechanical components. You'll learn to create various mechanical parts, choose the best manufacturing methods, produce the components, and test them for functionality. This Design-Build-Test approach gives you hands-on experience with modern manufacturing processes. Jump start your future in mechanical engineering today!

Graduates of the program will find employment opportunities in the manufacturing or service sectors of engineering technology. The median salary for a mechanical engineering technician in our region is \$54,700.



BOAT MANUFACTURE & SERVICE

Set sail towards a rewarding career in the boat manufacturing and service industry with our Boat Manufacture & Service-Boat Construction diploma! This program offers a comprehensive education in boat design, new construction, and composite fabrication. You'll gain hands-on experience and learn how to bring boat designs to life, whether you're working on specific components or providing complete services for boats and yachts. Course work includes reading marine blueprints, lofting, constructing forms and mold-making, application of concepts and techniques in composites, marine woodworking, interior finishing, cosmetic and structural repair, and an introduction to marine systems. Dive into the world of boat building and chart your course to success!



BIOMEDICAL EQUIPMENT TECHNOLOGY



Biomedical Equipment Technology prepares you for a high-tech career supporting the machines that power modern healthcare. Learn how to install, test, troubleshoot, and repair the sophisticated equipment used in hospitals and clinics. You will build practical skills in electronics, safety systems, calibration, and medical instrumentation while preparing for careers as a Biomedical Equipment Technician.

Who to Contact for Continuing Education?

For general questions call 252-940-6375 or email continuingeducation@beaufortccc.edu.

Chris Young

Dean of Continuing Education
252-940-6241

Sandy Berry

Scholarships & Sponsorship Specialist
252-940-6370

Michelle Gardner

Registration & Records Specialist
252-940-6299

Emeri Stalls

Registration & Records Director
252-940-6349

Pam Hodges

Class Visitation Clerk/NCRC Facilitator
pam.hodges@beaufortccc.edu

College & Career Readiness

Penelope Radcliffe

Director of College & Career Readiness
252-940-6298

Cassandra Elliott

CCR Data & Program Support Specialist
252-940-6325

Susan Kinney

Chief High School Equivalency Examiner
252-940-6209

Beverly Bower

CCR Coordinator
252-940-6479

Hyde County Davis Center

Chanta Gibbs Rickard

Regional Centers Coordinator
252-940-6231

Washington County Center

Chanta Gibbs Rickard

Regional Centers Coordinator
252-940-6231

Public Safety

Terry Johnson

Director of Fire & E.M. Training
252-940-6363

Billy Respass

Director of EMS
252-940-6468

Alan O'Kane

Coordinator of EMS
alan.okane@beaufortccc.edu

Cliff Hales

Director of Law Enforcement Training
252-940-6405

Todd Alligood

BLET Coordinator
252-940-6228

Cathy Fox

Law Enforcement Admin. Assistant
252-940-6228

Healthcare

Jackie Butcher

Director of Healthcare Programs
252-940-6263

Terri Glazewski

American Heart Association Coord.
terri.glazewski@beaufortccc.edu

Personal Enrichment

Clay Carter

Dir. of Personal Enrich. & Reg. Center
252-940-6357

Business & Industry Services

Casey Langley

Director of Industry Training
252-940-6307

Jack Dugan

Director of Small Business Center
252-940-6306

Natalie Lee

Small Business Center Program Assistant
252-940-6296

Sara Watson

Dir. of Cust. Training & Apprenticeships
252-940-6311

Trent Midgette

Director of Aviation Training
252-940-6408

Brett Perry

Director of Commercial Transport

Beaufort Digital Bridge

Crystal Miller

Digital Literacy Instructor
252-940-6478

Who to Contact for Academic Programs?

Our associate degree staff is here to help!

Dr. Lisa Hill

Exec. VP- Instruction & Workforce Training
252-940-6417

Ben Morris

Dean of Business, Tech. & Public Services
252-940-6374

Dr. Kent Dickerson

Director of Nursing & Allied Health
252-940-6425

Bill Ziegler

Dean of Arts and Sciences
252-940-6223

Admissions Office

252-940-6237

Advising Center

252-940-6353

Disclaimer

This schedule listing should not be considered a contract between Beaufort County Community College and any student. Errors may occur in preparing for publication. Changes may be necessary for various reasons. A minimum enrollment may be required to offer a course or continue a sequence of courses. Tuition and fees are subject to change by the State Legislature. There may be changes in the class schedule for inclement weather. If changes are necessary, an effort will be made to inform the students who are preregistered or enrolled.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. For more information, please visit this link:

www.beaufortccc.edu/about/family-educational-rights-and-privacy-act



BEAUFORT

COUNTY COMMUNITY COLLEGE

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Washington, NC 27889

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Beaufort County Community College is a public, comprehensive community college that provides open-door access to university transfer, workforce development, and life-long learning programs for the people of Beaufort, Hyde, Tyrrell, and Washington Counties.

BCCC maintains an open door admissions policy. This policy provides admission to any person who has reached the age of 18 or whose high school class has graduated. High school student applicants 16 years of age or older may be admitted into credit and continuing education courses in accordance with the dual enrollment policies adopted by the state. Applicants are admitted regardless of race, gender, age, religion, national origin, disability or political affiliation.

Accreditation

Beaufort County Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate degrees. Beaufort County Community College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Beaufort County Community College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Medical Laboratory Technology Program Accreditation

The Beaufort County Community College Medical Laboratory Technology Program is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS), 5600 N. River Road, Suite 720, Rosemont, IL, 60018.

Basic Law Enforcement Training Accreditation

The Beaufort County Community College Basic Law Enforcement Training Program is accredited by the Criminal Justice Standards Division of the North Carolina Department of Justice, PO Drawer 149, Raleigh, NC 27602.



BCCC

BEAUFORT COUNTY
COMMUNITY COLLEGE

Beaufort County Campus
5337 Highway 264 East, Washington, NC 27889
252-946-6194
Washington County Campus
100 NC Hwy 32 North, Roper, NC 27970
252-940-6425
Hyde County Campus
33460 US Highway 264, Engelhard, NC 27824
252-940-6231
www.beaufortccc.edu

We release schedules for Spring, Summer and Fall. To join our mailing list to receive a copy of our BCCC Course Schedule, call 252-940-6375 or visit www.beaufortccc.edu/maillsubscription to be added. To join our email newsletter list for regular updates from the BCCC Continuing Education Division, call 252-940-6375 or visit www.beaufortccc.edu/conedemail and request to be added.

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